

SACRAMENTO COUNTY OFFICE OF EDUCATION

CLASSIFICATION TITLE: Curriculum Specialist-Reading Lions Center

DEFINITION

Under general direction serves as a curriculum specialist in either reading/language arts and/or mathematics and coordinates appropriate instructional support services to schools and districts in local, state or federal programs. Performs other related duties.

DIRECTLY RESPONSIBLE TO

Appropriate Reading Lions Center Administrator

SUPERVISION OVER

Technical personnel

DUTIES AND RESPONSIBILITIES (Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)

Working with school districts and schools in local, state, and/or federal programs to advise on program implementation requirements; plans organizes, and supports various activities in accordance with program requirements; develops, facilitates, and provides related training; serves on appropriate committees and work groups; consults on state curricular framework, content standards, accountability measures, and legal requirements; assists school districts and schools with appropriate curricular changes, student performance assessments, and reporting requirements; acts as an advocate for appropriate curricular/instructional changes or modifications; testifies and presents information to local state and national educational groups and the legislature.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

Possession of a valid California teaching credential, administrative credential desirable; advanced training in reading and/or mathematics; successful teaching experience at elementary, secondary, and/or higher education levels; extensive experience in developing or delivering instructional support materials and/or professional development activities to low performing schools.

Knowledge, Skills, and Abilities

Knowledge in California's K-12 content standards in English/language arts and/or mathematics; knowledge in effective professional development programs in reading and/or mathematics; ability to effectively communicate knowledge and skills to others; skills to manage the work, set priorities, and evaluate progress toward outcomes; interpersonal skills necessary to work cooperatively and effectively with district and school level personnel.

OTHER QUALIFICATIONS

Possession of valid California driver's license and willingness to travel as needed.

Approved 6/7/06