

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard
P.O. Box 269003
Sacramento, CA 95826-9003

NOTICE OF POLICY COMMITTEE MEETING VIA ZOOM

March 16, 2021 at 5:30 p.m. – 6:15 p.m.

Zoom Meeting

<https://scoe.zoom.us/j/96907107919>

Public Comments: <http://bit.ly/scoe-policy-3-16-21>

Primary Phone Number: 669.900.6833

Secondary Phone Number: 346.248.7799

Meeting ID: 969 0710 7919

Accommodating Individuals with Special Needs

The Sacramento County Board of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at (916) 228-2410 or wwatson@scoe.net at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate you. [*Government Code* § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

AGENDA

- I. Call to Order and Roll Call
- II. Approval of Minutes
 - A. December 8, 2020 Policy Committee Meeting
- III. Review Proposed Elimination to the Following Board Policies and Bylaws
 - A. BP 3200 – Grants
 - B. BP 5145 – Health Examination
 - C. BP 6000 – Coordination of Educational Programs of the County School Service Fund
 - D. BB 8001 – Board Member Liaison
 1. Handout – Reasons for Elimination
- IV. Public Comments

NOTE: Anyone may address the Policy Committee on any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take action on any item that is not on this agenda.
- V. Adjournment

SACRAMENTO COUNTY BOARD OF EDUCATION

Minutes of the Policy Committee Meeting of December 8, 2020

Agenda

- I. Call to Order and Roll Call
 - II. Approval of Minutes
 - A. June 16, 2020 Policy Committee Meeting
 - III. Review New Board Policy
 - A. BP 5145.7 – Prohibition on Sexual Harassment
 - IV. Review Proposed Revisions to the Following Board Policies
 - A. BP 5145.3 – Prohibition on Discrimination and Harassment
 - B. BP 1312.3 – Uniform Complaint Procedures
 - V. Review Proposed Elimination to the Following Board Policies and Bylaws
 - A. BP 1150 – Distribution of County School Directory
 - B. BP 2700 – Governance
 - C. BP 2800 – Part C - Local Interagency Agreements
 - D. BP 3800 – Supplementation of State/Federal Funds
 - E. BP 3900 – Maintenance of Effort
 - F. BP 3200 – Grants
 - G. BP 3321 – Purchasing
 - H. BP 5145 – Health Examination
 - I. BP 6000 – Coordination of Educational Programs of the County School Service Fund
 - J. BB 8001 – Board Member Liaison
 - K. BB 8009 – Purpose and Role of the Board
 1. Handout – Reasons for Elimination
 - VI. Policy Committee Schedule
 - VII. Public Comments
 - VIII. Adjournment
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I. The meeting was called to order at 5:30 p.m. Committee members present via Zoom were Dr. Paul Keefer, Harold Fong, and Heather Davis. Also present were Trustee Joanne Ahola; Teresa Stinson, General Counsel; Elizabeth Linton, Associate General Counsel; Dr. Nancy Herota, Deputy Superintendent; Dr. Matt Perry, Assistant Superintendent; Jerry Jones and Michael Kast, Executive Directors; and René Bender, Executive Assistant.

II. Approval of Minutes

Member Fong moved and Member Keefer seconded the motion to approve the minutes of the June 16, 2020 Policy Committee (Committee) meeting. Motion carried 2 ayes, 1 abstention (Davis).

III. Review New Board Policy

A. BP 5145.7 – Prohibition on Sexual Harassment

SCOE staff explained sexual harassment had been addressed in Board Policy 5145.3 – Prohibition on Discrimination and Harassment but needed to be separated into a stand-alone policy and updated to comply with recent changes in the law, including Title IX regulations.

Member Fong moved and Member Keefer seconded the motion to move the policy to First Reading. Motion carried unanimously (3 ayes).

IV. Review Proposed Revisions to the Following Board Policies

A. BP 5145.3 – Prohibition on Discrimination and Harassment

SCOE staff explained the policy revisions reflect the creation of a new Board Policy 5145.7 (Prohibition on Sexual Harassment) and clarify grievance procedures so they are consistent with the law.

Member Fong moved and Member Davis seconded the motion to move the policy as amended to First Reading. Motion carried unanimously (3 ayes).

B. BP 1312.3 – Uniform Complaint Procedures

SCOE staff indicated the revisions and additional edits to the policy for the Committee members to consider. The edits are necessary to comply with new California Department of Education regulations regarding the Uniform Complaint Procedures and to maintain consistency with BP 5145.7 and BP 5145.3.

Member Davis moved and Member Keefer seconded the motion to move the policy as amended to First Reading. Motion carried 2 ayes, 1 no (Fong).

V. Review Proposed Elimination to the Following Board Policies and Bylaws

A. BP 1150 – Distribution of County School Directory

SCOE staff explained the proposed elimination of the policy. The compilation and printing of a Directory is no longer necessary because it is more efficient for SCOE to post information on its website listing each of the thirteen school districts, district superintendents, and links to district websites. Interested persons may obtain the most current information directly from each school district and/or its website.

Member Davis moved and Member Keefer seconded the motion to move the proposed elimination policy to First Reading. Motion carried 2 ayes, 1 no (Fong).

- B. BP 2700 – Governance
- C. BP 2800 – Part C - Local Interagency Agreements
- D. BP 3800 – Supplementation of State/Federal Funds
- E. BP 3900 – Maintenance of Effort

SCOE staff proposed the four policies (B-E) should be eliminated because they relate to the Sacramento County Special Education Local Plan Area (SELPA). The subject area is comprehensively covered in the SELPA Local Plan, which is the governing document of the SELPA.

Member Fong moved and Member Davis seconded the motion to move the four proposed elimination policies (B-E) to First Reading. Motion carried unanimously (3 ayes).

- F. BP 3200 – Grants

The Committee tabled this policy, and it will be brought back to the next Policy Committee meeting.

- G. BP 3321 – Purchasing

SCOE staff proposed eliminating this policy because SCOE purchasing requirements, including bid and RFP requirements, are comprehensively covered in SCOE's Business Office Procedures Manual. The Procedures Manual is regularly updated to ensure compliance with current and evolving requirements of the California Public Contract Code, state and federal statutes and regulations, Generally Accepted Accounting Principles, California Association of School Business Officials Publications, and Federal Uniform Guidance.

Member Davis moved and Member Keefer seconded the motion to move the proposed elimination policy to First Reading. Motion carried 2 ayes, 1 no (Fong).

- H. BP 5145 – Health Examination
- I. BP 6000 – Coordination of Educational Programs of the County School Service Fund
- J. BB 8001 – Board Member Liaison
- K. BB 8009 – Purpose and Role of the Board
 - 1. Handout – Reasons for Elimination

There was no discussion on these four policies. They will be brought back to the next Committee meeting.

VI. Policy Committee Schedule

There was no discussion on this item.

VII. No Public Comments

VIII. Member Keefer moved to adjourn the meeting and Member Davis seconded. Motion carried unanimously (3 ayes). The meeting adjourned at 6:23 p.m.

Respectfully submitted,

Dr. Nancy Herota
Deputy Superintendent

Date approved:

**III.A.-D.
Review Proposed
Elimination to the
Following Board Policies
and Bylaws**

I. Philosophy

Grants are a significant source of funding needed to support the vision, mission and goals of the County Office and in meeting County Board of Education goals. It is the Board's interest to pursue only those grants that address its vision, mission and/or its goals.

II. Application

To be accepted by the County Board of Education a grant proposal must consider the following criteria:

- A. whether it has a purpose consistent with the mission of County Office of Education;
- B. whether it is consistent with the goals of the County Board of Education as interpreted by the County Superintendent or designee;
- C. whether it is offered by an agency, individual, or organization acceptable to the County Board of Education;
- D. whether it will add unduly to existing staff workload;
- E. whether it will be in conflict with any provision of law.

III. Evaluation

- A. All grants shall contain an evaluation component.
- B. Fiscal monitoring of grants shall be done on a regular basis.
- C. The Superintendent or designee will annually report to the Board on the budget status of all grants.

IV. Ownership and Disposition of Assets

All items received as a result of the grant shall, unless prohibited by law, become the property of Sacramento County Office of Education and shall be accounted for in the budget as appropriate.

As part of the budget, the disposition of these items shall be as determined by the Superintendent upon approval of the County Board of Education.

V. Administrative Regulations

The Superintendent shall develop administrative regulations to implement this policy.

REFERENCE:

04/03/90	Draft
04/17/90	First Reading
05/01/90	Second Reading
05/01/90	Approved
05/30/90	Reviewed by Legal Counsel
04/21/09	Review by Policy Committee
06/16/09	First Reading
07/21/09	Second Reading and Adoption
07/28/09	Distribution
11/10/20	Reviewed by Cabinet
03/16/20	Reviewed by Policy Committee

ELIMINATED

5000 - STUDENTS

HEALTH EXAMINATION

BP 5145

The Sacramento County Board of Education recognizes that good health is essential to effective learning. It encourages parents/guardians to obtain physical examinations for their school-age children to determine health status; facilitate the removal of handicaps to learning, and find out whether some special adaptation of the school program may be necessary. The Board also recognizes the importance of examinations required by state health regulations.

4/13/90	Draft
11/13/90	First Reading
12/4/90	Second Reading
12/4/90	Approved
2/11/93	Reviewed by Legal Counsel
11/10/20	Reviewed by Cabinet
03/16/20	Reviewed by Policy Committee

6000 - INSTRUCTION

**COORDINATION OF EDUCATIONAL PROGRAMS OF
THE COUNTY SCHOOL SERVICE FUND**

BP 6000

(Page 1 of 1)

- I. The Sacramento County Board of Education recognizes and agrees with legislative intent to coordinate educational programs for local school districts and county office programs.
- II. The County Board of Education, through its review of the annual budget and goal statements, recognizes its authority to direct the County Superintendent to coordinate those educational programs that are of greatest need to one or more districts. The Board also recognizes the importance of funding research and innovative solutions for critical contemporary problems facing youth in education. The Board specifically seeks to supplement and not supplant work or responsibilities of local school districts.
- III. The County Board of Education directs the County Superintendent to monitor the specific laws and regulations that pertain to the administration of the school service funds; and to present to the Board annually an evaluation of the funded programs' effectiveness and any changes in the Administrative Regulations.
- IV. The County Board of Education further directs the County Superintendent to develop Administrative Regulations which include, but are not limited to, the following procedures:
- a. development of annual plans to meet local district and county program needs.
 - b. criteria for needs assessments and program evaluations
 - c. criteria for annual reports to the County Board of Education.

REFERENCES: Administrative Code Sections 17320, 17321, 17322;
Education Code Sections 1260, 1262, 1263, 1700-03, 1943, 1945, 1946.

5/2/89

5/8/89 Revised

5/16/89 First Reading

6/6/89 Second Reading

6/6/89 Approved

11/08/20 Reviewed by Cabinet

03/16/20 Reviewed by Policy Committee

8000 – BYLAWS OF THE BOARD

BOARD MEMBER LIAISON

BB 8001

The County Board of Education shall maintain formal lines of communication with certain organizational bodies by the appointment of one of its members to serve as the official liaison. The Board Executive Committee shall make these appointments on or about the annual organizational meeting of the County Board of Education, but no later than the second meeting in July.

The organizational bodies holding this status include, but are not limited to, the following:

FNL Foundation
Personnel Commission
California County Boards of Education (CCBE)
Sacramento County School Boards Association (SCSBA)
Strategic Planning
SB 1882
Technical Academy

The County Board of Education shall also have representation on the Sacramento County School Attendance Review Board. The Board President shall nominate a trustee of the governing board who shall be appointed by the County Board of Education.

4/5/89	Draft 5/16/89 Approved
5/2/89	First Reading 8/18/95 Revised
5/8/89	Revised 10/17/95 Revised
5/16/89	Second Reading 11/17/95 Revised
5/16/89	Revised 1/2/96 Approved
6/22/05	Second Reading and Adoption
11/10/20	Reviewed by Cabinet
03/16/20	Reviewed by Policy Committee

III.A.-D.

1. Handout – Reasons for Elimination

Outdated or Unnecessary

BP 5145 – Health Examination

**BP 6000 – Coordination of Educational Programs
of the County School Service Fund**

BB 8001 – Board Member Liaison

Covered in Business Office Procedures Manual

BP 3200 Grants