

**SACRAMENTO COUNTY OFFICE OF EDUCATION
PERSONNEL COMMISSION**

Gail Mullen, Chairperson

Cathy Broyles

Becky Taylor

DATE: **January 12, 2021**

TIME: **4:30 p.m.**

PLACE: **Via Zoom webinar**

TOPIC: **Personnel Commission Meeting**

Please click the link to join the webinar: <https://scoe.zoom.us/j/97726860908>

US: +1 669 900 6833 or +1 253 215 8782

Webinar ID: 977 2686 0908

**Notice of Teleconferencing Pursuant to Executive Order N-29-20
and Government Code section 54953**

The Sacramento County Office of Education will conduct this meeting via teleconference, with one or more Personnel Commissioners participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number. Members of the public may submit public comment through a Google form at: <http://bit.ly/commission-comments>. Public comments will be accepted until 3:30 p.m. on Tuesday, January 12, 2021, and will be read during the teleconferenced Personnel Commission meeting at appropriate times.

NOTE: The Sacramento County Office of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Personnel Department at (916) 228-2330 at least 48 hours before the scheduled Personnel Commission meeting so that we may make every reasonable effort to accommodate you. [*Government Code §54953.2; Americans with Disabilities Act of 1990, §202 (42U.S.C. §12132).*]

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Public Comments

NOTE: Anyone may address the Commission on any item that is within the Commission's subject matter jurisdiction. Persons may comment at this time on items not listed on the agenda. Each person is limited to two minutes. However, the Commission may hear such comments but may not take action on any item which is not on this agenda except as authorized by Government Code section 54954.3. Anyone may appear at the Commission meeting to testify in support of or in opposition to any item being presented to the Commission for consideration. If possible, notify the Commission Chair in writing prior to the meeting if you wish to testify.

D. Introduction of New Associate Superintendent

E. Approval of the Minutes of December 8, 2020

F. Adoption of Agenda

G. New Business

1. Approval of Revision to the Job Description for the Following Position as a Result of Revised Title IX Regulation (Code of Federal Regulations Title 34, Part 106.8):
 - a) Executive Director – Equity, Diversity, Early Intervention and Support Services
2. Approval of Revision to the Job Description for the Following Position as a Result of Job Study:
 - a) Adult Re-Entry Assistant
3. Approval of Revision to the Job Description for the Following Position as a Result of Job Study:
 - a) Adult Re-Entry Transition Specialist
4. Approval of New Classification:
 - a) Special Assistant to the County Superintendent and Coordinator, Strategic Initiatives

H. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

I. Correspondence

J. Items for Future Meetings

K. Adjournment

Mission Statement

The mission of the Sacramento County Office of Education (SCOE) is to:

- ensure that our students are prepared for success in college, career, and community;
- provide educational leadership to the diverse groups we serve;
- work creatively and collaboratively with partners; and
- give educators and support staff the training and tools they need for success.

Personnel Commission Agenda Packet

The full agenda packet, including supporting materials and items distributed less than 72 hours prior to the scheduled meeting, is available at the Sacramento County Office of Education Reception Desk, located at 10530 Mather Boulevard, Mather, CA.