



BACKGROUND ON THE WILLIAMS SETTLEMENT

*Sacramento County Office of Education
District Training
June 21, 2010
July 7, 2010*

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THE HISTORY

- **May 2000:** ACLU and other public interest advocates filed lawsuit against the State of California
- **August 2004:** Settlement reached with Governor Schwarzenegger
- **September 2004:** Governor signed 5 bills to implement settlement
- **2005:** Four “clean-up” bills revising Williams statutes
- **2005-2007:** Five additional bills passed, multiple regulations adopted

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WILLIAMS SETTLEMENT

- Built on existing process and procedures
 - County Superintendent's examination of schools in the county and enforcement of the course of study and use of adopted instructional materials
 - Uniform Complaint Procedure
 - Commission on Teacher Credentialing reporting of credentialing and misassignments

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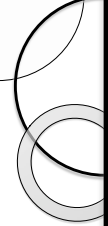


WILLIAMS REQUIREMENTS ANNUAL REVIEWS – DECILES 1-3

Site Reviews of Schools in Deciles 1-3 :

- sufficiency of standards-aligned instructional materials consistent with the content and cycle of the curriculum frameworks (Ed Code sec. 60422 and 5 CCR 9531 (b))
 - Pupils shall be provided with standards-aligned textbooks or basic instructional materials by the beginning of the first school term that commences no later than 24 months after those materials were adopted by the State Board of Education
- condition of facilities

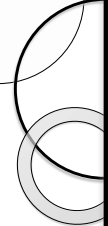
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New API Rankings

- The law requires the use of the same date API Rankings for three years.
- The 2006 rankings have previously been used.
- New 2009 rankings released May 2010 are being used. This has resulted in:
 - Two new districts
 - Up to 22 more school visitations

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Visitation List of Districts

District	2009-10 # of schools	2010-11 # of schools
Arcohe Union School District	0	1
Elk Grove Unified <small>(Year-round school is counted as two visits)</small>	3	9
Folsom-Cordova Unified	1	3
Natomas Unified	3	4
River Delta Joint Unified	2	2
Robla School District	0	5
Sacramento City Unified	31	36
San Juan Unified	8	8
Twin Rivers Unified	21	24

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Visitation List of Schools

Arcohe ES	Foothill Farms MS	Jonas Salk MS	Samuel Kennedy ES
A.M.Winn ES	Foothill HS	Joseph Bonnheim ES	San Juan HS
American Lakes ES*	Frederick Joyce ES	Keema Alternative	Starr King ES
Anna Kirchgater ES	Freeport ES*	Kit Carson MS	Susan B. Anthony ES
Bell Avenue ES	Fruit Ridge ES*	Kohler ES	Tahoe ES*
Benjamin Health Professions HS	Garden Valley ES	Larchmont ES	Taylor Street ES
Capital City ISP	Glenwood ES	Luther Burbank HS*	Thomas Edison ES
CB Wire ES	Grant HS	Madison ES	Village ES
Cesar Chavez MS	H.W. Harkness ES	Main Avenue ES	W.E. Mitchell MS
Charles Mack ES	Hagginwood ES*	Maple ES	Walnut Grove ES*
Clarksburg MS	Harmon Johnson ES*	Mark Hopkins ES	Warren Allison ES
Collis P. Huntington ES	Herman Leimbach ES	Mark Twain ES*	Washington ES
Cordova Gardens ES	Highlands Academy of	Martin Luther King MS	White Rock ES
Cottage ES	Arts & Design HS	Michael Castori ES	Will C. Wood MS
David Reese ES	Hight ES	Natomas HS	Woodbine ES
Del Paso Heights ES	Hiram Johnson HS*	North Ave. ES*	Woodridge ES
Dyer-Kelly ES	Howe Avenue ES	Northwood ES	
Edward Kemble ES*	James Rutter MS	Oak Ridge ES	
Encina HS	Jedediah Smith ES	Oakdale ES*	
Ethel Baker ES	Jefferson ES	Pacific ES*	
Ethel Phillips ES*	John Cabrillo ES	Peter Burnett ES	
Fairbanks ES	John Morse Waldorf	Rio Linda MS	
Father Keith	John Reith ES	Rio Tierra MS	
B. Kenny ES	John Sloat ES*	Robla ES	
Fern Bacon MS	John Still, 7-8*	Rosa Parks MS*	
	John Still, K-6*	Samuel Jackman MS	

*CEIA School
Schools in red are new schools

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SCHOOL ACCOUNTABILITY REPORT CARDS (SARCS)

- o Accuracy of specific information in School Accountability Report Cards (SARCS)
- o See California Department of Education's (CDE) website for any changes to data definitions and for SARC template.
<http://www.cde.ca.gov/ta/ac/sa/>
- o Use FIT (or similar document) for School Facilities Section.
- o Include inspection/adoption dates.
- o Make sure information in SARCs is not contradictory.
- o Remember February 1st is the deadline.

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Procedures for Textbook and Facilities Review



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Williams Classroom Visitation Requirements

- ❖ 25% of schools visited in a district are unannounced.
- ❖ Classrooms are randomly selected.
- ❖ 25% of K-8 classrooms are visited at each grade level.
- ❖ 20% of all possible sections of courses in grades 7-12 are visited. All required subject areas will be visited.
- ❖ Must visit specially designated classrooms such as special education and bilingual or sheltered classrooms.

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INSTRUCTIONAL MATERIALS

- Adopted by local governing boards

“The governing board of every school district shall enforce in its schools the *COURSE OF STUDY* and the *USE* of textbooks and other instructional materials prescribed and adopted by the proper authority.” (Ed.C. 51050)

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COURSE OF STUDY

- Grades 1 to 6 (Ed.C. 51210)
 - English/language arts
 - Mathematics
 - Social science
 - Science

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COURSE OF STUDY GRADES 7 TO 12

- English/language arts
- Social sciences
- Foreign language
- Science
- Mathematics

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Basic Protocol of an Announced School Site Visit

Prior to Announced School Visit

- Principal is contacted by textbook review Team Leader to schedule arrival time
- Textbook review Team Leader will contact District Williams Coordinator to inform them of the arrival time

Pre-Meeting

- Textbook review Team Leader will provide an overview of the scope of the visit, introduce review personnel and answer any questions
- Textbook review Team Leader will inform the principal which classrooms will be visited

Exit Interview

- Textbook review Team Leader will debrief the textbook review

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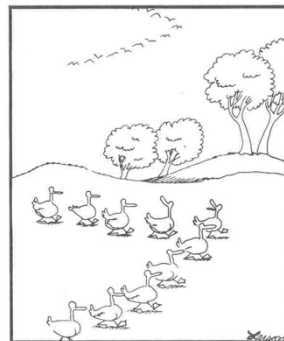
Basic Protocol of an Unannounced School Site Visit

Prior to Unannounced School Visit

- The textbook review Team Leader will contact the District Williams Coordinator as they arrive at the school to inform them of the unannounced visit
- The textbook review Team Leader will enter the office and inform the school staff the Williams review team will be arriving short to conduct an unannounced visit and ask to speak to the Principal
- The remainder of the visit will follow the protocol for an announced school visit

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Basic Protocol of a Classroom Visit



"Say... look what they're doing."

There is more than one possible route to take to reach the same destination

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CLASSROOM NOTICES

- All classrooms must have a notice posted alerting parents, teacher and students of their right to file a UCP complaint for textbooks and facilities issues
- All high schools participating in the California High School Exit Examination (CAHSEE) intensive instruction and services program must have the CAHSEE information included on the UCP complaint form.
- SCOE has a sample on their website at SCOE.net
- SCOE review team will look for the notice and inform the principal of their findings, but notice will not be part of the letter

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Basic Protocol of a Classroom 2 Reviewers

Reviewer #1

Check that the current
UCP Notice is posted in the
classroom

Count the number of
students present

Reviewer #2

Ask students questions
regarding textbooks

Verify that each absent
student has a textbook

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REVIEW: CORE SUBJECTS AND, IF OFFERED, FOREIGN LANGUAGE AND HEALTH

- What materials are adopted by local governing board for use in these subjects
 - Textbooks and workbooks adopted for use
 - every student must have one and the materials must be in USE

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ELECTRONIC TEXTBOOKS

- Do Web-based or electronic textbooks count as instructional materials?
 - Yes, but in order to meet the definition of sufficient instructional materials students need to have access to the materials both at school and at home. This presumes that students with Web-based materials have access to computers and the Internet in school and at home with students with electronic textbooks have access to computers in school and at home.
 - CDE link:
 - <http://www.cde.ca.gov/ci/cr/cf/imfrpfaq1.asp#question32>

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STANDARDS ALIGNMENT

- The textbooks must be aligned to the applicable content standards
- State Board Adopted K-8 texts presumed aligned
- Consistent with the content and cycle of the curriculum frameworks—within 24 months of adoption

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ENFORCE THE USE OF ADOPTED INSTRUCTIONAL MATERIALS

- Schools must be using the adopted texts
For purposes of Williams monitoring in 2009-10, “sufficient” textbooks or instructional materials include materials that were adopted prior to July 1, 2008, by the State Board of Education (SBE) or local board, unless the local educational agency purchased materials adopted by the SBE after that date. The practical effect of this change is that mathematics textbooks, adopted by the SBE in 2007, are not required to be in place this upcoming school year.
- Problems with use occur when:
 - Not assigning texts to be taken home and not being used in the classroom
 - Not having texts available in the classroom but not being used by the teacher

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DETERMINING INSTRUCTIONAL MATERIALS INSUFFICIENCIES

- County textbook reviews must be completed within the first 4 weeks of the beginning of school.
- District hearing to determine sufficiency must be held within the first 8 weeks of school
- If a deficiency is determined the local board must state the percentage of students, by school and subject, who did not have a textbook and the reason for the deficiency (E C section 60119)
- Deficiencies must be corrected within the first two months of the beginning of school

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SCOE REVIEWS


- Insufficiencies in the sample classrooms will trigger a review of all other classrooms in that grade or subject
- Exit Interview Form will provide school principals and district coordinators with the information they need to correct deficiencies and avoid a 5-day insufficiency letter
- Site visit findings are reported via letter and web-postings to the SCOE web site at SCOE.net.

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Results



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Reports for Schools in Sacramento City Unified School District (2009-10)

- No emergency facility needs/sufficient textbooks
- Emergency facilities needs or textbook insufficiency
- Emergency facilities need/textbook insufficiency has been addressed

Note: Reports are published in PDF format. It may be necessary to download and install the current (free) version of [Adobe Reader](#) to access these files.
Information will not appear on this list until reports are finalized.

School Name	Review Date	Textbooks	Facilities
Capital City TSP	9/14/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Clayton B. Wire	9/14/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Collis P. Huntington	9/22/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Edward Kerntle	9/17/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Ethel I. Baker	9/18/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Ethel Phillips	9/22/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Father Keith B. Kenny	9/29/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Ferris Bacon Basic	9/24/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Freeport	9/23/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Fruit Ridge	9/21/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Hiram W. Johnson	9/28/09	<input checked="" type="radio"/>	<input type="radio"/> Report
H. W. Harkness	9/16/09	<input checked="" type="radio"/>	<input type="radio"/> Report
Jedediah Smith	9/24/09	<input checked="" type="radio"/>	<input type="radio"/> Report
John D. Skok Basic	9/23/09	<input checked="" type="radio"/>	<input type="radio"/> Report
John F. Morse Waldorf	9/14/09	<input checked="" type="radio"/>	<input type="radio"/> Report

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UCP QUARTERLY REPORTS

- Report to your local governing board and submit to SCOE online (last bullet under “SCOE forms” on SCOE Williams page)
- Quarterly end dates for 2010-11:
 - First report due on or about October 1, 2010
 - Second report due on or about January 2, 2011
 - Third report due on or about April 1, 2011
 - Final report due on or about July 1, 2011

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TEACHER MISASSIGNMENTS & VACANCIES

- Before Williams, these reviews were done every four years at the district level
- Williams required that Deciles 1 to 3 schools have a special annual review
- Williams schools that have no misassignments or vacancy findings for two years return to the four year review cycle—2005-06 is the first year

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PREVIOUS WILLIAMS REVIEWS IN SACRAMENTO COUNTY

- **Spring 2005:** 26 schools in 8 districts were found insufficient
- **Fall 2005:** An improvement from Spring 2005 with only 13 schools in 5 districts found to have insufficient instructional materials
- **Fall 2006:** Only one school in one district was found to have insufficient instructional materials
- **Fall 2007:** 6 schools were found to have insufficient instructional materials and have been corrected
- **Fall 2008:** 3 of 65 schools found to have insufficient instructional materials and have been corrected
- **Fall 2009:** 0 of 69 schools found to have insufficient instructional materials and have been corrected

- **Spring 2005:** One site with emergency facility needs
- **Fall 2005 and Fall 2006:** No sites were identified as having emergency facility needs
- **Fall 2007:** No sites were identified as having emergency facility needs
- **Fall 2008:** No sites were identified as having emergency facility needs
- **Fall 2009:** No sites were identified as having emergency facility needs

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WHERE TO GET MORE INFORMATION

- Sherry Arnold, Project Specialist II – (916) 228-2479 or sarnold@scoe.net – and SCOE content and curriculum staff
- SCOE web site at www.scoe.net contains letters to district superintendents and coordinators, as well as PowerPoint presentations such as today's presentation
- CCSESA - <http://www.ccsesa.org/index/WilliamsTrainingMaterials.cfm>
- CDE -<http://www.cde.ca.gov/eo/ce/wc/index.asp>