

SACRAMENTO COUNTY BOARD OF EDUCATION

Minutes of the Regular Meeting of March 17, 2020

Agenda

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Regular Board Meeting of February 4, 2020
Approval of the Minutes of the Regular Board Meeting of February 18, 2020
- IV. Adoption of Agenda
- V. Official Correspondence
- VI. Visitor Presentations
 - A. General Public
 - B. Employee Organizations
- VII. Superintendent's Report
- VIII. New Business
 - A. Adoption of Consent Agenda
 1. Accept Report on Personnel Transactions
 2. Award Diplomas to Court and Community School Students
 3. Approval of the 2019-2020 School Accountability Report Cards for Court and Community Schools and Special Education Programs
 4. Accept Donations to the Sly Park Environmental Education Center and the Sacramento County Academic Decathlon
 - B. No Approval of Contracts
 - C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budget:
 1. \$84,000 California Health Education Framework Rollout and Implementation Project grant from the Orange County Department of Education for the 2019-2020 and 2020-2021 fiscal years
 2. \$190,000 Pedestrian and Bicycle Safety Program grant from the California Office of Traffic Safety for the 2020-2021 and 2021-2022 fiscal years
 3. \$1,365,471 California Adult Education Program Technical Assistance Project (CAEP TAP) grant from the California Community College Chancellor's Office (CCCCO) for the 2020-2021 and 2021-2022 fiscal years
 - D. Public Hearing and Action – American River Collegiate Academy Charter School – Proposed Material and Technical Revisions to Charter Petition, Satisfaction of Approval Conditions, and Memorandum of Understanding
 - E. Approval of Educational Specifications and Final Elevation, Site, and Floor Plans for the New Community School
 - F. Approval of the 2019-2020 Budget Revision No. 2
 - G. Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year
 - H. Authorization to Enter into Contracts for E-Rate Services
 - I. First Reading of Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education

- J. First Reading of Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis
 - K. First Reading and Proposed Elimination of Board Policy 2001 – Quality Leadership and Qualify First Process
 - L. Board Report – Family and Community Engagement (FACE)
 - M. Preview of New SCOE Website
 - IX. Board Reports, Comments, and Ideas
 - A. Board Members
 - B. Board President
 - C. Committees
 - X. Items for Distribution
 - A. March/April Events
 - B. March/April Site Visits
 - XI. Schedule for Future Board Meetings
 - A. April 3, 2020 – Student Programs
 - B. April 14, 2020 – Prevention/Early Intervention
 - XII. Adjournment
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I. Acting President Keefer called the meeting to order at 6:32 p.m. in the Board Room of the David P. Meaney Education Center, Sacramento County Office of Education, 10474 Mather Boulevard, Mather, California. Board members present were Joanne Ahola, Alfred Brown, Heather Davis, Paul Keefer, and Karina Talamantes. Also present were David W. Gordon, Superintendent and Secretary to the Board; Nancy Herota, Deputy Superintendent; Teresa Stinson, General Counsel; Tammy Sanchez, Associate Superintendent; Matt Perry, Assistant Superintendent; Jerry Jones, Executive Director of Technology; other staff and visitors; and Carla Miller, Superintendent/Board Liaison. President Lefkovitz was present via conference call. Trustee Fong was absent.

II. Ms. Davis led the Pledge of Allegiance.

III. On a motion by Mr. Brown and seconded by Ms. Davis, the minutes of the Regular Board Meeting of February 4, 2020 were approved. Motion carried 6 ayes, 1 absent (Fong).

On a motion by Ms. Ahola and seconded by Mr. Brown, the minutes of the Regular Board Meeting of February 18, 2020 were approved. Motion carried 6 ayes, 1 absent (Fong).

IV. Ms. Talamantes moved to adopt the agenda. Ms. Davis seconded the motion, which carried 6 ayes, 1 absent (Fong).

V. There was no official correspondence.

VI.A. There were no requests for visitor presentations from the general public.

VI.B. There were no requests for presentations from employee organizations.

VII. Superintendent Gordon provided his Report after Action Items.

VIII.A. Ms. Davis moved and Mr. Brown seconded adoption of the consent agenda. Motion carried 6 ayes, 1 absent (Fong). By such action, the Board:

1. Accepted report on Personnel Transactions
2. Awarded diplomas to Court and Community School Students
3. Approved the 2019-2020 School Accountability Report Cards for Court and Community Schools and Special Education Programs
4. Accepted Donations to the Sly Park Environment Education Center and the Sacramento County Academic Decathlon

Dr. Matt Perry, Assistant Superintendent, announced that the following students will be awarded a diploma: 2 candidates from El Centro Jr./Sr. High School; Za'Kyah Janie Atkinson, Kiari S. Brookins, Khalilah Lecheal Brown, Devante G. Fitzgerald, Aleijah Nigeree Shanell Hubbard, Michael Jonathan Lautner, Jelon Antonio Ramirez, and Salvador Angel Ramos from Elinor Lincoln Hickey Jr./Sr. High School; Brianna Angelica Alaniz, Matthew Beltram, Julius Franklin, Destiny Star Gilmore-Harper, Jon-Paul McNamee, Laura Ramirez-Fregoso, and Khaalis Rasheed Reid, Jr. from Gerber Jr./Sr. High School; and Kaliyah Harris, Mario Andres Hernandez, Wayne Howard, J'Quay Hunter, Carneisha Lashey Jackson-Jones, Jennifer Parra, Aelissa Rayanthony Pellette, Raymond Renkert, Alfredo Amaya Sanders, Kevin Singrasabout, Ismael Velazquez, and Adriona Nicole Woods from North Area Community School.

VIII.B. No Approval of Contracts

VIII.C. On a motion by Mr. Brown, seconded by Ms. Talamantes, and carried 6 ayes, 1 absent (Fong), the Board Authorized staff to submit grant applications/service contracts and accept funding if awarded; and approval of contracts, positions, and other expenditures associated with the grants as outlined in the proposed budgets as follows:

1. \$84,000 California Health Education Framework Rollout and Implementation Project grant from the Orange County Department of Education for the 2019-2020 and 2020-2021 fiscal years
2. \$190,000 Pedestrian and Bicycle Safety Program grant from the California Office of Traffic Safety for the 2020-2021 and 2021-2022 fiscal years
3. \$1,365,471 California Adult Education Program Technical Assistance Project (CAEP TAP) grant from the California Community College Chancellor's Office (CCCCO) for the 2020-2021 and 2021-2022 fiscal years

VIII.D. Public Hearing and Action – American River Collegiate Academy Charter School – Proposed Material and Technical Revisions to Charter Petition, Satisfaction of Approval Conditions, and Memorandum of Understanding

Acting President Keefer announced the Public Hearing on the American River Collegiate Academy – Proposed Material and Technical Revisions to the Charter, Satisfaction of Approval Conditions, and Proposed Memorandum of Understanding.

Acting President Keefer opened the Public Hearing at 6:39 p.m. General Counsel Teresa Stinson presented the item including a summary of the Memorandum of Understanding and a proposed Resolution for adoption.

There was no public comment.

Acting President Keefer closed the Public Hearing at 6:45 p.m.

Following Board member questions and comments, Ms. Davis moved, and Mr. Brown seconded the motion that the Sacramento County Board of Education (County Board) adopt Resolution No. 20-04; (1) finding that the American River Collegiate Academy Charter School has satisfied the conditions for approval; (2) approving the proposed material and technical revisions to the charter; and (3) approving the Memorandum of Understanding between the Sacramento County Board of Education, Sacramento County Superintendent of Schools, and the Charter School.

Motion carried 6 ayes, 1 absent (Fong) based on the following Roll Call vote:

Ms. Talamantes – yes

Mr. Keefer – yes

Mr. Fong – absent

Ms. Davis – yes

Mr. Brown – yes

Ms. Ahola – yes

Ms. Lefkovitz – yes

The charter school staff thanked the Board and Superintendent Gordon and his staff for the thoughtful process, questions, and collaboration.

VIII.E. Ms. Ahola moved, and Mr. Brown seconded the motion to approve the Educational Specifications and Final Elevation, Site, and Floor Plans for the New Community School. Motion carried 6 ayes, 1 absent (Fong).

VIII.F. Approval of the 2019-2020 Budget Revision No. 2.

Ms. Davis, Chair of the Budget Committee, provided information regarding items VIII.F. and VIII.G.

Ms. Talamantes moved, and Ms. Davis seconded the motion to approve item VIII.F. – Approval of the 2019-2020 Budget Revision No. 2 and item VIII.G. – Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year. Motion carried 6 ayes, 1 absent (Fong).

VIII.G. Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year – see Item VIII.F. above.

VIII.H. Mr. Brown moved, and Ms. Ahola seconded the motion for Authorization to Enter into Contracts for E-Rate Services. Motion carried 6 ayes, 1 absent (Fong).

VIII.I. Acting President Keefer announced this was the First Reading of Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education.

Chair Joanne Ahola of the Policy Committee recommended that revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education move forward to Second Reading at a future Board Meeting with revisions.

President Lefkovitz suggested technical revisions to the proposed Policy, which will be included in the Policy when it is considered at Second Reading. She thanked Policy Committee Chair Joanne Ahola, on incorporating this language and bringing back to the Board to review and vote on at a second reading.

VIII.J. Acting President Keefer announced this is the First Reading of Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis.

Chair Ahola of the Policy Committee recommended that revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis move forward to Second Reading at a future Board Meeting.

VIII.K. Acting President Keefer announced this is the First Reading and Proposed Elimination of Board Policy 2001 – Quality Leadership and Quality First Process.

Chair Ahola of the Policy Committee recommended that the proposed elimination of Board Policy 2001 – Quality Leadership and Quality First Process move forward to Second Reading at a future Board Meeting.

VIII.L. The Board Report on Family and Community Engagement (FACE) was postponed.

VIII.M. The Preview of New SCOE Website was postponed.

VII. Superintendent Gordon reported on the following:

- Congratulated our four trustees who have been re-elected to the County Board of Education. Congratulations to Trustees Ahola, Brown, Davis, and Fong. We look forward to another four years. Thank you for your continued service to our school community.
- Congratulated Cari Wernicke for being named SCOE's Classified Employee of the Year for 2020. She is a transition specialist at El Centro

Jr./Sr. High School. Tonight, Cari has been selected as a Sacramento County Classified Employee of the Year in her category of "Office and Technical." She's now eligible for the State competition. She is so well loved at Juvenile Hall that they had a special, surprised event for her, and he had the honor to present her with a plaque. There were probably 50 people from Probation and SCOE staff. Several of them were not from the Hall.

- Thanked everyone who joined us for the 2020 Student Art Show and Reception on Friday, February 21. The student art will remain on display through mid-April. Thanks to President Lefkovitz for attending.
- Congratulated Bella Vista High School for winning the 2020 Moot Court championship and to Mira Loma High for placing second. Bella Vista had never won before. And congratulations to Del Campo High for winning this year's Mock Trial title. Elk Grove High placed second. He went back to Moot Court because the team that came in second was Mira Loma. It is their first time they participated. These are three-person teams. Mira Loma's team was a sophomore and two freshmen. They performed extraordinarily well. The Bella Vista's team was a junior and two seniors. Look out for Mira Loma in the future. This is Del Campo's first-ever championship. The team advances to the California Mock Trial Competition in Los Angeles but we are not sure if the competition will actually take place.
- On March 7, hundreds of local students participated in Sacramento County History Day, which was held at Inderkum High School. Thanks to Craig Irish for another great History Day event, and Mock Trial and Moot Court. The state-wide history day is something that SCOE sponsors and in the last several years, Craig has run it through William Jessup University in Rocklin. This year because of the coronavirus, we have had to cancel public events, but Craig and his team have figured out a way to do the competition virtually where students will submit their projects and we will still be able to run the contest.
- On February 28, we hosted another Community School Graduation. Many of the graduates were from our Senior Extension Program. Dr. Eric V. Gravenberg, President/CEO of the HAWK Institute, was the keynote speaker. Thanks to President Lefkovitz, Vice President Keefer, and Trustee Davis for attending. It was a very nice event.
- Provided update on where we are on the coronavirus. He thanked our staff, our local district boards, superintendents and their staff, and our county health department partners for their work in the face of untold uncertainty. He has been around in times with great uncertainty, but this is almost unimaginable uncertainty. The guidance and direction changes not only weekly, but on a daily and almost hourly basis.

- The guidance from the State for education was delivered on March 4 by Governor Newsom. The guidance on health was delivered on March 7 by the Health Department and the Department of Education.
- On March 4, Governor Newsom issued an executive order that basically said schools will be guaranteed continued funding if they need to close, provided they provide for these four things: 1) some alternative delivery of instruction in some way and that will run the gamut of enrichment types of activities to other sorts of approaches; 2) provide meals in non-congregate settings for students who would otherwise be entitled to school meals (breakfast and lunch); 3) arrange, to the extent practicable, for supervision of students during normal school hours, and 4) continue to pay employees that will cover the schools. Now there are some bills moving through the legislature to guarantee that.
- We had several meetings, which included all thirteen local school district superintendents and Dr. Peter Beilenson who is the director of the Sacramento County Department of Health, to get recommendations on closure. We went back and forth, the guidance varied from one meeting to the next. This last Friday, in the second, long meeting we had with Dr. Beilenson, he recommended the closure of schools. If you recall back to the fires of last year, what tends to happen is when one district will close schools because of the fire, parents and all other districts become very alarmed if their school doesn't close also. The districts wanted to be on the same page, and not send mixed messages to the community because they are all individual districts. The decision was made to close all schools in all districts for up to three weeks; Steve Martinez and I (representing all districts) held a brief press conference on the decision.
- At SCOE, starting with community schools, all students have three weeks of work at home, which was pre-prepared. All teachers have remote access to PowerSchool, which is our data platform. Students are set up with Google accounts and access to Odysseyware. All teachers have desk phone extensions forwarded to cell phones and Hickey is set up as the curricular support hub for teachers and pick up/drop off for non-contact hard copy exchange. The senior extension students also have three weeks of work at home, PowerSchool access, Google accounts, and Odysseyware. All teachers have the same desk phone extensions and Hickey is also the curricular hub for them. In the event, we need it we have a front porch work-in/work-out process for students with sick children for remote access.
- At El Centro in the Juvenile Hall, we are having to shift our mode of operation because like most of the correctional facilities, the correctional facilities are taking a very rigid approach to who comes and goes because of the virus. They are worried about people bringing in the virus and having an epidemic right in their institution.

- Adult Re-Entry, which is operated under contract with CDCR corrections, Placer County and Yolo County, we have approval from all our contracted administrators to provide services remotely. All staff are prepared and equipped to work remotely. In Placer County, we will provide remote services from our offices, clients will not travel any longer to the centers.
- With respect to Special Education programs, all staff will be checking in with families to provide moral support during this challenging time. We want each family to know we are still here to provide support over the phone as well as let them know we will be prepared for when, we hope, when schools open back up. Preschool again will be checking in with families. Teachers will review up-to-date progress on goals and provide enrichment activities because we can't provide the regular curriculum. The K-12 moderate/severe programs will be reviewing IEP's, updating goal progress with current information, again weekly calls. For emotionally disturbed programs, we are providing parents with supporting activities to reduce the risk of regression. Psychologists, Vision Team, and Nurses – same sorts of things. Our principals for Special Ed are doing weekly check-ins with staff and providing support for each of them to support their families.
- With respect to the infant development program, staff will be given guidance to do weekly check-ins with family. These phone calls will be more along the line of supporting families and doing wellness checks. So much of this is what we are trying to do with our own staff, and what we are trying to do with the community is just to provide reassurance to families who are frightened and uncertain that we will get through this.
- Our Early Learning Department is working closely with First 5 Sacramento and other partners to coordinate services. Our Early Head Start educators, which are funded through SETA, are continuing to conduct home visits with families through virtual means such as Skype and FaceTime. When families do not have access to these modalities, they are using phone calls. Our Family Advocates are connecting with families virtually for home visits, developmental screenings, referrals, using Skype and FaceTime, and phone calls as needed. Our Preschool Bridging Model, which reaches out to our private childcare providers, they are staying connected to their sites virtually and family advocates are connecting with families virtually. In addition, directors and managers continue to receive information regarding resource available in the community, such as free lunches and the newly announced City of Sacramento Financial Assistance to childcare providers. This information is being shared with families and through the Department's list serves.
- Having conference calls with the district superintendents, for the last several weeks, sometimes twice a week. We had a conference call this morning where we asked the districts to give us a round robin, or district

summary. It was very heartwarming and reassuring to hear that many were not just doing the minimum, but they were going above and beyond. Every district was providing meals, and, in some cases, there were no sidewalks and kids didn't have transportation, they were sending the bus drivers on runs to deliver the meals to families in those areas. Most people were taking very seriously the responsibilities that the governor was setting forth.

- Last Saturday, a meeting was convened by Mayor Steinberg on March 14. He had a collection of community leaders, ranging from legislators, county supervisors, several city councilmembers, Karina was there with Councilmember Ashby, and the goal of the meeting was to figure out what could the community do collectively to assist families in the wake of the school closures. Councilmember Guerra and Jessie Ryan, who is the chair of the Sac City school board, had made some connections with the Los Angeles USD, which was running an elementary curriculum on the public broadcasting system in Los Angeles, and they got the clearance to bring that up here, and run it on one of KVIE's secondary stations. They asked us to work with KVIE, the Cable Commission, and channel 10 to bring enrichment types of programs. Tim Herrera and Brent Malicote are working with the stations, some of our districts, and some of our curriculum staff to try to bring some content. Seeing the community pulling together was another extraordinary example of how much people care and how much they want to make it better.
- Today, Dr. Beilenson and the Department of Health issued completely new guidance that said "Workplaces and businesses should implement telecommuting and teleconferencing for their employees where appropriate and feasible. Only those employees performing essential duties that cannot be performed by telecommuting should physically come to work." We are working now to schedule a conference call tomorrow with Dr. Beilenson to obtain clarity. In the meantime, here at SCOE, we have been assessing our capacity for telecommuting, and which employees are needed in our actual buildings, and we will work that out. In some of the districts, which have thousands and thousands of employees, and difficult collective bargaining agreements; this is much more complicated, so they need considerable clarity. We are working with our labor partners on this issue.

IX.A. Mr. Brown – no report.

Ms. Talamantes asked what are we doing to help address our student homeless situation? Or how are the school districts addressing this? Do we have any information on this?

Superintendent Gordon stated that we have our homeless coordinator and she will be working with the district liaisons. We will provide a report to you on the status of that.

Mr. Fong was absent.

Ms. Davis – no report.

Ms. Ahola congratulated San Juan Unified for sweeping wins at the moot court and mock trial. Excited to potentially log into the virtual statewide history competition. Thank you to staff!

President Lefkovitz thanked staff for all their incredible work. It's been tiresome and emotional. She provided the following quote from Margaret Thatcher: "Don't follow the crowd, let the crowd follow you."

IX.B. Acting President Keefer thinks SCOE does an exceptional job of using both prudence and temperance – really knowing your people. Superintendent Gordon is why we are where we are today. I would say continue the outreach and continue the connection between with students, staff, etc. Reach out to those that are not reaching out especially our students. They may not call you just because you have office hours, so it's important that the teams keep doing what they are doing.

IX.C. There were no committee reports.

X.A. There was no distribution of the March/April Events item.

X.B. There was no distribution of the March/April Site Visits item.

XI. Schedule for Future Board Meetings

A. April 3, 2020 – Student Programs

Ms. Talamantes moved, and Ms. Davis seconded the motion to cancel April 3, 2020 Board Meeting. Motion carried 6 ayes, 1 absent (Fong).

B. April 14, 2020 – Prevention/Early Intervention

XII. Ms. Ahola moved to adjourn the meeting. Ms. Talamantes seconded the motion, which carried 6 ayes, 1 absent (Fong). The meeting adjourned at 9:05 p.m.

Respectfully submitted,

David W. Gordon
Secretary to the Board

Date approved: April 14, 2020