



Sacramento County Board of Education  
**Regular Meeting**

*Tuesday / April 14, 2020 / 6:30 P.M.*

**PLEASE NOTE:**

**TELECONFERENCE CALL NUMBER**

**Primary Number: 669.900.6833**

**Secondary Number: 346.248.7799**

**Meeting ID: 199 698 632**

*10474 Mather Boulevard  
P.O. Box 269003  
Sacramento, CA 95826-9003  
916.228.2410*

# SACRAMENTO COUNTY BOARD OF EDUCATION MEETING AGENDA

10474 Mather Boulevard  
P.O. Box 269003  
Sacramento, California 95826-9003

**TO:** Members, County Board of Education  
**FROM:** David W. Gordon, Secretary to the Board  
**SUBJECT:** **Agenda – Regular Meeting – Tuesday, April 14, 2020**

**Regular Session: 6:30 p.m.**

**Teleconference Call Number: Primary Number: 669.900.6833**

**Secondary Number: 346.248.7799 Meeting ID: 199 698 632**

## **Notice of the Means by Which Members of the Public May Observe the Meeting and Offer Public Comment, Pursuant to Executive Orders N-29-20 and N-33-20, and Government Code section 54953**

The Sacramento County Board of Education will conduct this meeting via teleconference, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number. Members of the public may submit public comment through a Google form at: <https://bit.ly/scoe-board-4-14-20>. Public comment will be accepted until 6 p.m. on Tuesday, April 14, 2020, and will be read during the teleconferenced Board meeting at appropriate times.

## **Accommodating Individuals with Special Needs**

The Sacramento County Board of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at (916) 228-2410 or [cmiller@scoe.net](mailto:cmiller@scoe.net) at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate you. [*Government Code* § 54953.2; *Americans with Disabilities Act of 1990*, § 202 (42 U.S.C. § 12132).]

## **AGENDA**

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board/Superintendent Study Session of March 10, 2020  
Approval of the Minutes of the Regular Board Meeting of March 17, 2020
- IV. Adoption of Agenda
- V. Official Correspondence

## **Mission Statement**

The mission of the Sacramento County Office of Education (SCOE) is to:

- ensure that our students are prepared for success in college, career, and community;
- provide educational leadership to the diverse groups we serve;
- work creatively and collaboratively with partners; and
- give educators and support staff the training and tools they need for success.

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### VI. Visitor Presentations

#### A. General Public

#### B. Employee Organizations

*NOTE: Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Anyone may also address the Board in support of or in opposition to any item being presented to the Board for consideration.*

### VII. Superintendent's Report

#### A. Recognition of the April 2020 Employees of the Month

**Classified Employee: Deborah Cooley, Para-Educator, Special Education Programs**

**Certificated Employee: Paulette Abegglen, Program Specialist, Special Education Programs**

### VIII. New Business

#### ➤ Report on COVID-19 Support Activities

#### A. Adoption of Consent Agenda – David W. Gordon

1. Accept Report on Personnel Transactions – Coleen Johnson
2. Award Diplomas to Court and Community School Students – Dr. Matt Perry
3. Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code (Technology) – Jerry Jones

#### B. Approval of Contracts – Tammy Sanchez

#### C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budget – David W. Gordon

1. \$530,504 ESSA Comprehensive Support and Improvement County Office of Education grant from the California Department of Education/ESSA Funds for the 2020-2021 fiscal year – Dr. Nancy Herota
2. \$25,000 CA Scaling Up Multi-Tiered System of Support Statewide (SUMS) School Level Implementation grant from the Orange County Department

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of Education for the 2019-2020 and 2020-2021 fiscal years – Dr. Nancy Herota

3. \$216,312 Quality Counts California (QCC) Equitable Learning Opportunities (ELO) grant from the California Department of Education for the 2019-2020 fiscal year – Dr. Nancy Herota
- D. Approval of Bids for External Financial Auditing Services – Tammy Sanchez
- E. Second Reading and Adoption of Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education – Policy Committee
- F. Second Reading and Adoption of Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis – Policy Committee
- G. Second Reading and Elimination of Board Policy 2001 – Quality Leadership and Qualify First Process – Policy Committee
- IX. Board Reports, Comments, and Ideas
  - A. Board Members
  - B. Board President
  - C. Committees
- X. Items for Distribution
  - A. April/May Events
  - B. April/May Site Visits
- XI. Schedule for Future Board Meetings
  - A. May 5, 2020
  - B. May 19, 2020
- XII. Adjournment

**Board Agenda Packet**

The full Board agenda packet, including supporting materials and items distributed less than 72 hours prior to the scheduled meeting, is available at the Sacramento County Office of Education Reception Desk, located at 10474 Mather Boulevard, Mather, CA. For more information, please call (916) 228-2410.

**SACRAMENTO COUNTY BOARD OF EDUCATION**

**Minutes of the Board/Superintendent Study Session of March 10, 2020**

Agenda

- I. Call to Order and Roll Call
  - II. Pledge of Allegiance
  - III. Board/Superintendent Study Session
    - a. Charter Schools
  - IV. Public Comment
  - V. Adjournment
- 

I. President Lefkovitz called the meeting to order at 6:20 p.m. in the Board Room of the David P. Meaney Education Center, Sacramento County Office of Education, 10474 Mather Boulevard, Mather, California. Board members present were Joanne Ahola, Al Brown, Heather Davis, Harold Fong, Paul Keefer, Bina Lefkovitz, and Karina Talamantes. Also present were David W. Gordon, Superintendent and Secretary to the Board; Nancy Herota, Deputy Superintendent; Teresa Stinson, General Counsel; Tammy Sanchez, Associate Superintendent; Brent Malicote and Matt Perry, Assistant Superintendents; Michael Kast, Executive Director of Special Education; Rachel Perry, Executive Director of C-SAPA; other staff and visitors; and Carla Miller, Board/Superintendent Liaison.

II. Ms. Davis led the Pledge of Allegiance.

- III. Board/Superintendent Study Session
- a. Charter Schools

Superintendent Gordon introduced General Counsel Tracy Stinson who presented the report on Charter Schools. Deputy Superintendent Nancy Herota provided input as well.

After lengthy and constructive discussion, Ms. Stinson proposed the following next steps:

- Feedback from the Study Session will assist in updating our Charter School Policy
- Conduct listening sessions with stakeholders
- Use feedback to further improve the proposed Policy
- Submit to Policy Committee for review
- Submit to Board for review

IV. Dr. Margaret Fortune addressed the Board.

V. Ms. Talamantes moved to adjourn the meeting. Ms. Ahola seconded the motion, which carried unanimously (7 ayes). The meeting adjourned at 8:39 p.m.

Respectfully submitted,

David W. Gordon  
Secretary to the Board

Date approved:

**SACRAMENTO COUNTY BOARD OF EDUCATION**

**Minutes of the Regular Meeting of March 17, 2020**

Agenda

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Regular Board Meeting of February 4, 2020  
Approval of the Minutes of the Regular Board Meeting of February 18, 2020
- IV. Adoption of Agenda
- V. Official Correspondence
- VI. Visitor Presentations
  - A. General Public
  - B. Employee Organizations
- VII. Superintendent's Report
- VIII. New Business
  - A. Adoption of Consent Agenda
    1. Accept Report on Personnel Transactions
    2. Award Diplomas to Court and Community School Students
    3. Approval of the 2019-2020 School Accountability Report Cards for Court and Community Schools and Special Education Programs
    4. Accept Donations to the Sly Park Environmental Education Center and the Sacramento County Academic Decathlon
  - B. No Approval of Contracts
  - C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budget:
    1. \$84,000 California Health Education Framework Rollout and Implementation Project grant from the Orange County Department of Education for the 2019-2020 and 2020-2021 fiscal years
    2. \$190,000 Pedestrian and Bicycle Safety Program grant from the California Office of Traffic Safety for the 2020-2021 and 2021-2022 fiscal years
    3. \$1,365,471 California Adult Education Program Technical Assistance Project (CAEP TAP) grant from the California Community College Chancellor's Office (CCCCO) for the 2020-2021 and 2021-2022 fiscal years
  - D. Public Hearing and Action – American River Collegiate Academy Charter School – Proposed Material and Technical Revisions to Charter Petition, Satisfaction of Approval Conditions, and Memorandum of Understanding
  - E. Approval of Educational Specifications and Final Elevation, Site, and Floor Plans for the New Community School
  - F. Approval of the 2019-2020 Budget Revision No. 2
  - G. Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year
  - H. Authorization to Enter into Contracts for E-Rate Services
  - I. First Reading of Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education

- J. First Reading of Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis
  - K. First Reading and Proposed Elimination of Board Policy 2001 – Quality Leadership and Quality First Process
  - L. Board Report – Family and Community Engagement (FACE)
  - M. Preview of New SCOE Website
  - IX. Board Reports, Comments, and Ideas
    - A. Board Members
    - B. Board President
    - C. Committees
  - X. Items for Distribution
    - A. March/April Events
    - B. March/April Site Visits
  - XI. Schedule for Future Board Meetings
    - A. April 3, 2020 – Student Programs
    - B. April 14, 2020 – Prevention/Early Intervention
  - XII. Adjournment
- 

I. Acting President Keefer called the meeting to order at 6:32 p.m. in the Board Room of the David P. Meaney Education Center, Sacramento County Office of Education, 10474 Mather Boulevard, Mather, California. Board members present were Joanne Ahola, Alfred Brown, Heather Davis, Paul Keefer, and Karina Talamantes. Also present were David W. Gordon, Superintendent and Secretary to the Board; Nancy Herota, Deputy Superintendent; Teresa Stinson, General Counsel; Tammy Sanchez, Associate Superintendent; Matt Perry, Assistant Superintendent; Jerry Jones, Executive Director of Technology; other staff and visitors; and Carla Miller, Superintendent/Board Liaison. President Lefkovitz was present via conference call. Trustee Fong was absent.

II. Ms. Davis led the Pledge of Allegiance.

III. On a motion by Mr. Brown and seconded by Ms. Davis, the minutes of the Regular Board Meeting of February 4, 2020 were approved. Motion carried 6 ayes, 1 absent (Fong).

On a motion by Ms. Ahola and seconded by Mr. Brown, the minutes of the Regular Board Meeting of February 18, 2020 were approved. Motion carried 6 ayes, 1 absent (Fong).

IV. Ms. Talamantes moved to adopt the agenda. Ms. Davis seconded the motion, which carried 6 ayes, 1 absent (Fong).

V. There was no official correspondence.

VI.A. There were no requests for visitor presentations from the general public.

VI.B. There were no requests for presentations from employee organizations.

VII. Superintendent Gordon provided his Report after Action Items.

VIII.A. Ms. Davis moved and Mr. Brown seconded adoption of the consent agenda. Motion carried 6 ayes, 1 absent (Fong). By such action, the Board:

1. Accepted report on Personnel Transactions
2. Awarded diplomas to Court and Community School Students
3. Approved the 2019-2020 School Accountability Report Cards for Court and Community Schools and Special Education Programs
4. Accepted Donations to the Sly Park Environment Education Center and the Sacramento County Academic Decathlon

Dr. Matt Perry, Assistant Superintendent, announced that the following students will be awarded a diploma: 2 candidates from El Centro Jr./Sr. High School; Za'Kyah Janie Atkinson, Kiari S. Brookins, Khalilah Lecheal Brown, Devante G. Fitzgerald, Aleijah Nigeree Shanell Hubbard, Michael Jonathan Lautner, Jelon Antonio Ramirez, and Salvador Angel Ramos from Elinor Lincoln Hickey Jr./Sr. High School; Brianna Angelica Alaniz, Matthew Beltram, Julius Franklin, Destiny Star Gilmore-Harper, Jon-Paul McNamee, Laura Ramirez-Fregoso, and Khaalis Rasheed Reid, Jr. from Gerber Jr./Sr. High School; and Kaliyah Harris, Mario Andres Hernandez, Wayne Howard, J'Quay Hunter, Carneisha Lashey Jackson-Jones, Jennifer Parra, Aelissa Rayanthony Pellette, Raymond Renkert, Alfredo Amaya Sanders, Kevin Singrasabout, Ismael Velazquez, and Adriona Nicole Woods from North Area Community School.

VIII.B. No Approval of Contracts

VIII.C. On a motion by Mr. Brown, seconded by Ms. Talamantes, and carried 6 ayes, 1 absent (Fong), the Board Authorized staff to submit grant applications/service contracts and accept funding if awarded; and approval of contracts, positions, and other expenditures associated with the grants as outlined in the proposed budgets as follows:

1. \$84,000 California Health Education Framework Rollout and Implementation Project grant from the Orange County Department of Education for the 2019-2020 and 2020-2021 fiscal years
2. \$190,000 Pedestrian and Bicycle Safety Program grant from the California Office of Traffic Safety for the 2020-2021 and 2021-2022 fiscal years
3. \$1,365,471 California Adult Education Program Technical Assistance Project (CAEP TAP) grant from the California Community College Chancellor's Office (CCCCO) for the 2020-2021 and 2021-2022 fiscal years

VIII.D. Public Hearing and Action – American River Collegiate Academy Charter School – Proposed Material and Technical Revisions to Charter Petition, Satisfaction of Approval Conditions, and Memorandum of Understanding



Acting President Keefer announced the Public Hearing on the American River Collegiate Academy – Proposed Material and Technical Revisions to the Charter, Satisfaction of Approval Conditions, and Proposed Memorandum of Understanding.

Acting President Keefer opened the Public Hearing at 6:39 p.m. General Counsel Teresa Stinson presented the item including a summary of the Memorandum of Understanding and a proposed Resolution for adoption.

There was no public comment.

Acting President Keefer closed the Public Hearing at 6:45 p.m.

Following Board member questions and comments, Ms. Davis moved, and Mr. Brown seconded the motion that the Sacramento County Board of Education (County Board) adopt Resolution No. 20-04; (1) finding that the American River Collegiate Academy Charter School has satisfied the conditions for approval; (2) approving the proposed material and technical revisions to the charter; and (3) approving the Memorandum of Understanding between the Sacramento County Board of Education, Sacramento County Superintendent of Schools, and the Charter School.

Motion carried 6 ayes, 1 absent (Fong) based on the following Roll Call vote:

Ms. Talamantes – yes

Mr. Keefer – yes

Mr. Fong – absent

Ms. Davis – yes

Mr. Brown – yes

Ms. Ahola – yes

Ms. Lefkovitz – yes

The charter school staff thanked the Board and Superintendent Gordon and his staff for the thoughtful process, questions, and collaboration.

VIII.E. Ms. Ahola moved, and Mr. Brown seconded the motion to approve the Educational Specifications and Final Elevation, Site, and Floor Plans for the New Community School. Motion carried 6 ayes, 1 absent (Fong).

VIII.F. Approval of the 2019-2020 Budget Revision No. 2.

Ms. Davis, Chair of the Budget Committee, provided information regarding items VIII.F. and VIII.G.

Ms. Talamantes moved, and Ms. Davis seconded the motion to approve item VIII.F. – Approval of the 2019-2020 Budget Revision No. 2 and item VIII.G. – Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year. Motion carried 6 ayes, 1 absent (Fong).

VIII.G. Approval of the Second Interim Financial Report for the 2019-2020 Fiscal Year – see Item VIII.F. above.

VIII.H. Mr. Brown moved, and Ms. Ahola seconded the motion for Authorization to Enter into Contracts for E-Rate Services. Motion carried 6 ayes, 1 absent (Fong).

VIII.I. Acting President Keefer announced this was the First Reading of Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education.

Chair Joanne Ahola of the Policy Committee recommended that revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education move forward to Second Reading at a future Board Meeting with revisions.

President Lefkovitz suggested technical revisions to the proposed Policy, which will be included in the Policy when it is considered at Second Reading. She thanked Policy Committee chair, Joanne Ahola, on incorporating this language and bringing back to the Board to review and vote on at a second reading.

VIII.J. Acting President Keefer announced this is the First Reading of Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis.

Chair Ahola of the Policy Committee recommended that revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis move forward to Second Reading at a future Board Meeting.

VIII.K. Acting President Keefer announced this is the First Reading and Proposed Elimination of Board Policy 2001 – Quality Leadership and Quality First Process.

Chair Ahola of the Policy Committee recommended that the proposed elimination of Board Policy 2001 – Quality Leadership and Quality First Process move forward to Second Reading at a future Board Meeting.

VIII.L. The Board Report on Family and Community Engagement (FACE) was postponed.

VIII.M. The Preview of New SCOE Website was postponed.

VII. Superintendent Gordon reported on the following:

- Congratulated our four trustees who have been re-elected to the County Board of Education. Congratulations to Trustees Ahola, Brown, Davis, and Fong. We look forward to another four years. Thank you for your continued service to our school community.
- Congratulated Cari Wernicke for being named SCOE's Classified Employee of the Year for 2020. She is a transition specialist at El Centro Jr./Sr. High School. Tonight, Cari has been selected as a Sacramento County Classified Employee of the Year in her category of "Office and Technical." She's now eligible for the State competition. She is so well

loved at Juvenile Hall that they had a special, surprised event for her, and he had the honor to present her with a plaque. There were probably 50 people from Probation and SCOE staff. Several of them were not from the Hall.

- Thanked everyone who joined us for the 2020 Student Art Show and Reception on Friday, February 21. The student art will remain on display through mid-April. Thanks to President Lefkovitz for attending.
- Congratulated Bella Vista High School for winning the 2020 Moot Court championship and to Mira Loma High for placing second. Bella Vista had never won before. And congratulations to Del Campo High for winning this year's Mock Trial title. Elk Grove High placed second. He went back to Moot Court because the team that came in second was Mira Loma. It is their first time they participated. These are three-person teams. Mira Loma's team was a sophomore and two freshmen. They performed extraordinarily well. The Bella Vista's team was a junior and two seniors. Look out for Mira Loma in the future. This is Del Campo's first-ever championship. The team advances to the California Mock Trial Competition in Los Angeles but we are not sure if the competition will actually take place.
- On March 7, hundreds of local students participated in Sacramento County History Day, which was held at Inderkum High School. Thanks to Craig Irish for another great History Day event, and Mock Trial and Moot Court. The state-wide history day is something that SCOE sponsors and in the last several years, Craig has run it through William Jessup University in Rocklin. This year because of the coronavirus, we have had to cancel public events, but Craig and his team have figured out a way to do the competition virtually where students will submit their projects and we will still be able to run the contest.
- On February 28, we hosted another Community School Graduation. Many of the graduates were from our Senior Extension Program. Dr. Eric V. Gravenberg, President/CEO of the HAWK Institute, was the keynote speaker. Thanks to President Lefkovitz, Vice President Keefer, and Trustee Davis for attending. It was a very nice event.
- Provided update on where we are on the coronavirus. He thanked our staff, our local district boards, superintendents and their staff, and our county health department partners for their work in the face of untold uncertainty. He has been around in times with great uncertainty, but this is almost unimaginable uncertainty. The guidance and direction changes not only weekly, but on a daily and almost hourly basis.

- The guidance from the State for education was delivered on March 4 by Governor Newsom. The guidance on health was delivered on March 7 by the Health Department and the Department of Education.
- On March 4, Governor Newsom issued an executive order that basically said schools will be guaranteed continued funding if they need to close, provided they provide for these four things: 1) some alternative delivery of instruction in some way and that will run the gamut of enrichment types of activities to other sorts of approaches; 2) provide meals in non-congregate settings for students who would otherwise be entitled to school meals (breakfast and lunch); 3) arrange, to the extent practicable, for supervision of students during normal school hours, and 4) continue to pay employees that will cover the schools. Now there are some bills moving through the legislature to guarantee that.
- We had several meetings, which included all thirteen local school district superintendents and Dr. Peter Beilenson who is the director of the Sacramento County Department of Health, to get recommendations on closure. We went back and forth, the guidance varied from one meeting to the next. This last Friday, in the second, long meeting we had with Dr. Beilenson, he recommended the closure of schools. If you recall back to the fires of last year, what tends to happen is when one district will close schools because of the fire, parents and all other districts become very alarmed if their school doesn't close also. The districts wanted to be on the same page, and not send mixed messages to the community because they are all individual districts. The decision was made to close all schools in all districts for up to three weeks; Steve Martinez and I (representing all districts) held a brief press conference on the decision.
- At SCOE, starting with community schools, all students have three weeks of work at home, which was pre-prepared. All teachers have remote access to PowerSchool, which is our data platform. Students are set up with Google accounts and access to Odysseyware. All teachers have desk phone extensions forwarded to cell phones and Hickey is set up as the curricular support hub for teachers and pick up/drop off for non-contact hard copy exchange. The senior extension students also have three weeks of work at home, PowerSchool access, Google accounts, and Odysseyware. All teachers have the same desk phone extensions and Hickey is also the curricular hub for them. In the event, we need it we have a front porch work-in/work-out process for students with sick children for remote access.
- At El Centro in the Juvenile Hall, we are having to shift our mode of operation because like most of the correctional facilities, the correctional facilities are taking a very rigid approach to who comes and goes because of the virus. They are worried about people bringing in the virus and having an epidemic right in their institution.

- Adult Re-Entry, which is operated under contract with CDCR corrections, Placer County, and Yolo County. We have approval from all our contracted administrators to provide services remotely. All staff are prepared and equipped to work remotely. In Placer County, we will provide remote services from our offices, clients will not travel any longer to the centers.
- With respect to Special Education programs, all staff will be checking in with families to provide moral support during this challenging time. We want each family to know we are still here to provide support over the phone as well as let them know we will be prepared for when, we hope, when schools open back up. Preschool again will be checking in with families. Teachers will review up-to-date progress on goals and provide enrichment activities because we can't provide the regular curriculum. The K-12 moderate/severe programs will be reviewing IEP's, updating goal progress with current information, again weekly calls. For emotionally disturbed programs, we are providing parents with supporting activities to reduce the risk of regression. Psychologists, Vision Team, and Nurses – same sorts of things. Our principals for Special Ed are doing weekly check-ins with staff and providing support for each of them to support their families.
- With respect to the infant development program, staff will be given guidance to do weekly check-ins with family. These phone calls will be more along the line of supporting families and doing wellness checks. So much of this is what we are trying to do with our own staff, and what we are trying to do with the community is just to provide reassurance to families who are frightened and uncertain that we will get through this.
- Our Early Learning Department is working closely with First 5 Sacramento and other partners to coordinate services. Our Early Head Start educators, which are funded through SETA, are continuing to conduct home visits with families through virtual means such as Skype and FaceTime. When families do not have access to these modalities, they are using phone calls. Our Family Advocates are connecting with families virtually for home visits, developmental screenings, referrals, using Skype and FaceTime, and phone calls as needed. Our Preschool Bridging Model, which reaches out to our private childcare providers, they are staying connected to their sites virtually and family advocates are connecting with families virtually. In addition, directors and managers continue to receive information regarding resource available in the community, such as free lunches and the newly announced City of Sacramento Financial Assistance to childcare providers. This information is being shared with families and through the Department's list serves.
- Having conference calls with the district superintendents, for the last several weeks, sometimes twice a week. We had a conference call this

morning where we asked the districts to give us a round robin, or district summary. It was very heartwarming and reassuring to hear that many were not just doing the minimum, but they were going above and beyond. Every district was providing meals, and, in some cases, there were no sidewalks and kids didn't have transportation, they were sending the bus drivers on runs to deliver the meals to families in those areas. Most people were taking very seriously the responsibilities that the governor was setting forth.

- Last Saturday, a meeting was convened by Mayor Steinberg on March 14. He had a collection of community leaders, ranging from legislators, county supervisors, several city councilmembers, Karina was there with Councilmember Ashby, and the goal of the meeting was to figure out what could the community do collectively to assist families in the wake of the school closures. Councilmember Guerra and Jessie Ryan, who is the chair of the Sac City school board, had made some connections with the Los Angeles USD, which was running an elementary curriculum on the public broadcasting system in Los Angeles, and they got the clearance to bring that up here, and run it on one of KVIE's secondary stations. They asked us to work with KVIE, the Cable Commission, and channel 10 to bring enrichment types of programs. Tim Herrera and Brent Malicote are working with the stations, some of our districts, and some of our curriculum staff to try to bring some content. Seeing the community pulling together was another extraordinary example of how much people care and how much they want to make it better.
- Today, Dr. Beilenson and the Department of Health issued completely new guidance that said "Work places and businesses should implement telecommuting and teleconferencing for their employees where appropriate and feasible. Only those employees performing essential duties that cannot be performed by telecommuting should physically come to work." We are working now to schedule a conference call tomorrow with Dr. Beilenson to obtain clarity. In the meantime, here at SCOE, we have been assessing our capacity for telecommuting, and which employees are needed in our actual buildings, and we will work that out. In some of the districts, which have thousands and thousands of employees, and difficult collective bargaining agreements; this is much more complicated, so they need considerable clarity. We are working with our labor partners on this issue.

IX.A. Mr. Brown – no report.

Ms. Talamantes asked what are we doing to help address our student homeless situation? Or how are the school districts addressing this? Do we have any information on this?

Superintendent Gordon stated that we have our homeless coordinator and she will be working with the district liaisons. We will provide a report to you on the status of that. She is an excellent person.

Mr. Fong was absent.

Ms. Davis – no report.

Ms. Ahola congratulated San Juan Unified for sweeping wins at the moot court and mock trial. Excited to potentially log into the virtual statewide history competition. Thank you to staff!

President Lefkovitz thanked staff for all their incredible work. It's been tiresome and emotional. She provided the following quote from Margaret Thatcher: "Don't follow the crowd, let the crowd follow you."

IX.B. Acting President Keefer thinks SCOE does an exceptional job of using both prudence and temperance – really knowing your people. Superintendent Gordon is why we are where we are today. I would say continue the outreach and continue the connection between with students, staff, etc. Reach out to those that are not reaching out especially our students. They may not call you just because you have office hours, so it's important that the teams keep doing what they are doing.

IX.C. There were no committee reports.

X.A. There was no distribution of the March/April Events item.

X.B. There was no distribution of the March/April Site Visits item.

XI. Schedule for Future Board Meetings

A. April 3, 2020 – Student Programs

Ms. Talamantes moved, and Ms. Davis seconded the motion to cancel April 3, 2020 Board Meeting. Motion carried 6 ayes, 1 absent (Fong).

B. April 14, 2020 – Prevention/Early Intervention

XII. Ms. Ahola moved to adjourn the meeting. Ms. Talamantes seconded the motion, which carried 6 ayes, 1 absent (Fong). The meeting adjourned at 9:05 p.m.

Respectfully submitted,

David W. Gordon  
Secretary to the Board

Date approved:

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> April 2020 Employees of the Month	<b>Agenda Item No.:</b> VII.A. <b>Enclosures:</b> 0
<b>Reason:</b> Action	<b>From:</b> David W. Gordon <b>Prepared By:</b> Tim Herrera <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

CLASSIFIED

**Deborah Cooley**, Para-Educator, was nominated by Principal Lauren Roth for her contributions to the overall success of the Special Education programs at Leo A. Palmiter Jr./Sr. High School in Sacramento County. Cooley is hard-working, dependable, patient, and understanding. She establishes amazing rapport with students and knows when to step aside, thereby allowing them to complete tasks on their own, which fosters feelings of accomplishment and independence. Cooley provides student support in many ways both on and off campus, including assisting students at job sites, like Eskaton Village’s assisted living facility. Deborah Cooley has been a SCOE employee since March 2001.

CERTIFICATED

**Paulette Abegglen**, Program Specialist, was nominated by Principal Lauren Roth for her contributions to the overall success of the Special Education programs at various schools in Sacramento County. Abegglen provides consultation to special education teachers, support personnel, parents, and regular education teachers regarding the writing and implementation of Individual Educational Programs (IEPs). She is a knowledgeable and dedicated employee who strives to build a positive rapport with all parents and families. Abegglen engages in CICO (Check In Check Out), a student mentoring program. Paulette Abegglen has been a SCOE employee since August 2000.

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the Board approve commendation of the individuals named as Sacramento County Office of Education Classified and Certificated Employees of the Month for April 2020 and that the Board present Certificates of Recognition to these employees.



SACRAMENTO COUNTY OFFICE OF EDUCATION  
 PERSONNEL TRANSACTIONS - FOR YOUR INFORMATION

Board Meeting – April 14, 2020

**REGULAR APPOINTMENTS**

<b>Group (Mgmt/Cert/Class)</b>	<b>Dept./ Program</b>	<b>Name</b>	<b>Status</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date</b>	<b>Salary Placement</b>
Management	Technology Services	Brooks, Andrew	Mgmt.	Director I, CNTS 8 h/d 5 d/w 244 d/y PC# 160034	Technology Services	03/30/20	MT-40
Management	Technology Services	Sheets, David	Mgmt.	Program Specialist II, Programming/ Application Development 8 h/d 5 d/w 244 d/y PC# 110005	Technology Services	04/01/20	MT-29
Certificated	Itinerant/ Infant Development Program	Lafarga, Nancy	Prob. 1	Teacher, Infant Development 8 h/d 5 d/w 200 d/y PC# 000704	Itinerant/ Infant Development Program	03/05/20	T-I-1
Classified	C-SAPA	Dehart, Jonathan	Prob.	Multimedia Design Specialist 8 h/d 5 d/w 244 d/y PC# 200045	C-SAPA	03/09/20	CL-45-A
Classified	Special Education	Gibbons, Brian	Prob.	Para Educator 6 h/d 5 d/w 185 d/y PC# 200050	Special Education	03/11/20	CL-17-A
Classified	C-SAPA	Vue, Lomsoud	Prob.	Staff Secretary 8 h/d 5 d/w 244 d/y PC# 190024	C-SAPA	03/24/20	CL-23-A

**SEPARATIONS**

<b>Group (Mgmt/Cert/Class)</b>	<b>Type</b>	<b>Name</b>	<b>Classification</b>	<b>Location</b>	<b>Effective Date</b>	<b>Reason for Leaving</b>
Certificated	Resignation	Crawford, Eric	Area Principal, Special Education	Special Education, Dry Creek	06/30/20	Resignation
Certificated	Retirement	Deems, Michele	Vision Specialist	Liberty Ranch High School - Galt	06/30/20	Retirement
Certificated	Retirement	Johnson, Kathleen	Area Principal, Special Education	Special Education, South Area	07/01/20	Retirement
Classified	Retirement	Frame, Debra	Financial Analyst	Financial Services, Cy Young Building	07/01/20	Retirement
Classified	Resignation	Simmons, Andre	Behavior Management Technician	Galt Union High School	03/02/20	Resignation

**RECAP**

	<b>Management</b>	<b>Certificated</b>	<b>Classified</b>	<b>Total</b>
Regular Appointments	2	1	3	6
Separations	0	3	2	5
	<hr/>			
<b>TOTAL</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>11</b>

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Award of Diplomas	<b>Agenda Item No.:</b> VIII.A.2. <b>Enclosures:</b> 0
<b>Reason:</b> Approval	<b>From:</b> David W. Gordon <b>Prepared By:</b> Dr. Matt Perry <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

The following students are scheduled to graduate from each of their respective schools and they have completed all requirements for high school graduation:

Elinor Lincoln Hickey Jr./Sr. High School

Payton Lopez

Gerber Jr./Sr. High School

Darius Christopher Magda

North Area Community School

Ximena Ibarra  
Clayton Johnson  
Horace Ricardo Riley

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve the issuance of a high school diploma to the students listed above who have completed all requirements for graduation.

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Surplus Property	<b>Agenda Item No.:</b> VIII.A.3.
	<b>Enclosures:</b> 1
<b>Reason:</b> Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code (Technology)	<b>From:</b> David W. Gordon
	<b>Prepared By:</b> Jerry Jones
	<b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

Education Code sections 17545 and 17546 allow for the disposal of property no longer needed or that is determined unsuitable for school use.

The Computer, Network and Telecommunication Support Department (CNTS) reviews all technology surplus equipment to ensure that any repairable, non-obsolete equipment is re-used by SCOE programs. In the event the equipment cannot be repaired, is no longer able to support the latest security patches and updates (posing a network security risk), or is so obsolete it can no longer be used for its intended purpose, the equipment is deemed unsuitable for use and is recommended for disposal.

The technology equipment listed below has been determined to be unsuitable for use and of insufficient value to defray the costs of arranging a sale. It is in the Sacramento County of Education’s best interest to deem these items obsolete and dispose of them. All storage devices (hard drives, solid state drives, USB drives, etc.) are completely wiped of data and, whenever possible, physically shredded to ensure the destruction of all electronic data before disposal.

<b>TECHNOLOGY EQUIPMENT</b>			
<b>SCOE Tag Number</b>	<b>Item Description</b>	<b>SCOE Tag Number</b>	<b>Item Description</b>
0192393	Dell Optiplex 9020 Desktop	0221648	Dell Latitude E6500 Laptop
0195826	Gateway E-4610S Desktop	0207787	Dell Latitude E5540 Laptop
0213025	Dell Optiplex 790 Desktop	0200204	Dell Optiplex 755 Desktop
0181396	Dell Optiplex 755 Desktop	0189423	HP Compaq dc7800 Desktop
0212977	Dell Optiplex 790 Desktop	0201780	Dell Optiplex 960 Desktop
0230045	Dell Optiplex XE2 Desktop	0182279	Apple Cinema Display
0202820	Dell Optiplex 980 Desktop	0214775	Apple iMac Desktop
0223313	Dell Optiplex 780 Desktop	0203059	Apple iMac Desktop
0219477	Apple iMac Desktop	0198762	Apple Power Macintosh Desktop
0204982	Apple iMac Desktop	0190397	Apple iMac Desktop
0231092	Dell Latitude E7470 Laptop	0222125	Apple iMac Desktop
0222364	Dell Latitude E5410 Laptop		

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board declare this equipment unsuitable for school use and of insufficient value to defray the costs of arranging a sale, and authorizes the Procurement Department to dispose of this equipment as authorized under Education Code sections 17545 and 17546.

**SACRAMENTO COUNTY BOARD OF EDUCATION  
 CONTRACTS FOR COUNTY BOARD OF EDUCATION APPROVAL**

**April 14, 2020**

**STUDENT PROGRAMS**

Expenditure

**Earth Mama Healing**

During the Coronavirus Stay-at-Home order, contractor will remotely support SCOE community schools with parental engagement and student support. Contractor will align efforts with school principals to engage those most in need of support.

When students return to school sites, contractor will focus on improving attendance at community school sites, targeting students whose attendance falls below 80 percent, and utilize the multi-tiered systems of support, including family engagement strategies and community outreach to improve attendance and promote successful transitions. Original contract - \$30,000; Amendment No. 1 to add \$15,000 to provide expanded direct support to female students and their families, and increase parent engagement, making the total contract - \$45,000.

Amendment

Dates of Service: 07/01/19 – 06/30/20

Source of Funds: Title 1A Parental Engagement Funds \$15,000.00

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**Square Root Academy**

During the Coronavirus Stay-at-Home order Contractor will support SCOE court and community schools with remote student assignments, lessons designed for Centro Jr./Sr. High School, and online science lessons.

When students return to community schools and teachers are on-site in El Centro classrooms, contractor will promote Science, Technology, Engineering, and Mathematics (STEM), and continue to provide the STEM Education Series 1 program to Sacramento County Office of Education community schools. Original contract - \$3,900; Amendment No. 1 to add \$10,000 to cover cost of expanding into the Community Action for Responsive Education (CARE) sites and El Centro Jr./Sr. High School, making the total contract - \$13,900.

Amendment

Dates of Service: 01/06/20 – 06/30/20

Source of Funds: Career Technical Education \$10,000.00

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**RECAP**

	<u>Expenditure</u>
<b>Student Programs</b>	25,000.000
<b>TOTAL</b>	<b>\$25,000.000</b>

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Agenda Item No.:</b>	<b>VIII.C.1.</b>
<b>Enclosures:</b>	<b>2</b>
<b>Board Meeting Date:</b>	<b>04/14/20</b>

**Grant/Contract Proposal Abstract**

**Title of Grant/Contract:** ESSA Comprehensive Support and Improvement County Office of Education

**Department/Director:** Planning and Improvement/Dr. Nancy Herota

**Funding Source:** California Department of Education/ESSA Funds

**Amount Requested:** \$530,504

**Fiscal Year(s):** 2020-2021

**Program Description:**

The Budget Act of 2019 apportioned Every Student Succeeds Act (ESSA), Section 1003 funding to county offices of education (COEs) to provide technical assistance and support for Local Educational Agencies (LEAs) in their county that serve schools meeting the criteria for Comprehensive Support and Improvement (CSI) for the purpose of sustaining and improving student outcomes in CSI schools. School planning and LEA support and assistance for each school meeting the criteria for CSI will be incorporated into the Local Control and Accountability Plan (LCAP), school planning processes, and differentiated assistance efforts.

The Sacramento County Office of Education (SCOE) Planning and Improvement Department will provide technical assistance and support, including review and approval of the CSI prompts in the LEA LCAP Plan Summary, to each LEA in Sacramento County that serves schools meeting the criteria for CSI.

Consistent with California's System of Support to help LEAs and their schools meet the needs of each student they serve, with a focus on building local capacity to sustain improvement and to effectively address disparities in opportunities and outcomes, SCOE will use these funds to build LEA capacity to support their schools through meaningful engagement in the school improvement planning and improvement processes, including technical assistance activities related to the following:

- 1) Family and community engagement to inform and support continuous improvement
- 2) Needs assessments and root cause analysis of persistently low student outcomes
- 3) Identifying and developing evidence-based actions and interventions
- 4) Using data to develop, implement, monitor, and evaluate the effectiveness of programs and services
- 5) Cycles of inquiry with school leadership teams to advance equity for students with disabilities and other underserved student groups
- 6) Identify resource inequities, which may include a review of LEA and school-level budgets

**New Positions:**

None

**Subcontracts:**

None

**Evaluation Component:**

The ESSA Comprehensive Support and Improvement County Office of Education budget expenditures and services provided must be reported quarterly to the California Department of Education via the Grant Management and Reporting Tool. All funds must be encumbered, expended, and legally obligated within the dates designated. No extensions or carryover of the grant will be allowed.

**Detailed Budget Attached**



**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation     Local     State     Federal     New Grant     Continuing Grant

**Grant Title:** ESSA Comprehensive Support and Improvement County Office of Education

**Contact Person/Dept. /Phone #:** Nancy Herota, Ed.D./ Planning & Improvement/ 916-228-2409

**Fiscal Year:** 2020-2021

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 1.20	165,042		165,042
Salaries - Classified (FTE): 1.20	122,277		122,277
Temporary Employees			0
Employee Benefits	95,339		95,339
Books and Supplies			0
Travel and Conference			0
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect			0
Other Services / Operating Expenses	104,490		104,490
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	43,356		43,356
Other:			0
<b>Totals</b>	<b>\$530,504</b>	<b>\$0</b>	<b>\$530,504</b>

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Director	0.20	M40	30,817	
Coordinator	1.00	M36	134,225	
Project Specialist II	1.00	M29	112,916	
Staff Secretary	0.20	23B	9,361	
<b>Totals</b>	<b>2.40</b>		<b>\$287,319</b>	<b>\$0</b>

Revised 07/15

Initials of Grants Financial Staff: *ky MS*

Date: 3/6/20 *TS*

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

**Agenda Item No.:** VIII.C.2.

**Enclosures:** 2

**Board Meeting Date:** 04/1420

**Grant/Contract Proposal Abstract**

**Title of Grant/Contract:** CA Scaling Up Multi-Tiered System of Support Statewide (SUMS)  
School Level Implementation

**Department/Director:** Curriculum and Instruction/Dr. Nancy Herota

**Funding Source:** Orange County Department of Education

**Amount Requested:** \$25,000

**Fiscal Year(s):** 2019-2020, 2020-2021

**Program Description:**

The California SUMS Initiative is an Improving Systems of Academic and Behavioral Supports Grant (ISABS) from the California Department of Education (CDE), awarded to the Orange County Department of Education as appropriated as part of Assembly Bill 104, Section 57, Statutes of 2015. In July 2019, an additional allocation was awarded to scale up Implementation of Multi-Tiered System of Support (MTSS) focused on School Level Implementation. Seven pilot districts were selected, including Center Joint Unified School District (CJUSD) in Sacramento County. This work is focused on school climate and culture. The Sacramento County Office of Education (SCOE) was awarded \$25,000 to serve as a subcontractor in the endeavor, for the purpose of providing technical assistance to CJUSD, as they focus on implementation of MTSS at two of their school sites: Oak Hill Elementary and Center High School.

**New Positions:**

None

**Subcontracts:**

None

**Evaluation Component:**

The Orange County Department of Education conducts a yearly review regarding program performance, which is submitted to CDE. SCOE will submit quarterly progress reports and other required documentation to the Orange County Department of Education.

**Detailed Budget Attached**

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
**Budget for Grant/Contract for Services**

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation     Local     State     Federal     New Grant     Continuing Grant

**Grant Title:** CA Scaling Up Multi-Tiered System of Support Statewide (SUMS) School Level Implementation



**Contact Person/Dept. /Phone #:** Nancy Herota, Ed.D./ Curriculum and Instruction/ 916-228-2653

**Fiscal Year:** 2019-2020

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.06	8,912		8,912
Salaries - Classified (FTE):			0
Temporary Employees			0
Employee Benefits	2,566		2,566
Books and Supplies			0
Travel and Conference			0
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect			0
Other Services / Operating Expenses			0
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	1,022		1,022
Other:			0
<b>Totals</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$12,500</b>

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Director I	0.06	M40	8,912	
<b>Totals</b>	<b>0.06</b>		<b>\$8,912</b>	<b>\$0</b>

Revised 07/15

Initials of Grants Financial Staff: MS   
 Date: 3/6/20 

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
**Budget for Grant/Contract for Services**

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation     Local     State     Federal     New Grant     Continuing Grant

**Grant Title:** CA Scaling Up Multi-Tiered System of Support Statewide (SUMS) School Level Implementation

**Contact Person/Dept. /Phone #:** Nancy Herota, Ed.D./ Curriculum and Instruction/ 916-228-2653

**Fiscal Year:** 2020-2021

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.06	8,823		8,823
Salaries - Classified (FTE):			0
Temporary Employees			0
Employee Benefits	2,655		2,655
Books and Supplies			0
Travel and Conference			0
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect			0
Other Services / Operating Expenses			0
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	1,022		1,022
Other:			0
<b>Totals</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$12,500</b>

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Director I	0.06	M40	8,823	
<b>Totals</b>	<b>0.06</b>		<b>\$8,823</b>	<b>\$0</b>

Revised 07/15

Initials of Grants Financial Staff: MS  
 Date: 3/6/20

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

**Grant/Contract Proposal Abstract**

<b>Agenda Item No.:</b>	<b>VIII.C.3.</b>
<b>Enclosures:</b>	<b>1</b>
<b>Board Meeting Date:</b>	<b>04/14/20</b>

**Title of Grant/Contract:** Quality Counts California (QCC) Equitable Learning Opportunities (ELO) Grant

**Department/Director:** Early Learning/Brent Malicote

**Funding Source:** California Department of Education (CDE)

**Amount Requested:** \$216,312

**Fiscal Year(s):** 2019-2020

**Program Description:**

The Sacramento County Office of Education (SCOE) is the lead agency for the QCC, Quality Rating and Improvement System (QRIS) and Improve and Maximize Programs So All Children Thrive (IMPACT) quality grants. The California Department of Education (CDE) Early Learning and Care Division awarded funds to SCOE to be used for the following purposes:

- Support equitable learning opportunities with early multi-language and multi-literacy development
- Required Child Care Development Fund health and safety
- Child development training for family, friend, and neighbor providers and family child care home providers
- Improve adult-child interactions in early learning and care sites

The support of early language and literacy with a focus on bi-literacy for providers in the county will be undertaken through a mixed delivery system to providers in order to increase access for them to participate.

**New Positions:** None

**Subcontracts:**

- Sacramento Public Library in the amount of \$55,000 to provide four professional learning sessions on early literacy for providers serving dual or multi-language families, or providers who are bi-lingual or monolingual; and development and distribution of bi-lingual literacy kits.
- Teachstone in the amount of \$13,750 to provide in-person CLASS training, as well as the option for utilization of the CLASS Video Library for providers who would prefer to engage virtually. Participants will receive CLASS resources supporting not only the use of the tool, but also encouraging enhanced adult-child interactions in the care setting.

**Evaluation Component:** SCOE will submit an annual expenditure report to CDE.

**Detailed Budget Attached**

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation     Local     State     Federal     New Grant     Continuing Grant

**Grant Title:** Quality Counts California (QCC) Equitable Learning Opportunities (ELO) Grant

**Contact Person/Dept. /Phone #:** Nancy Herota, Ed.D. / Administration / (916) 228-2226

**Approved Budget Dates:** 2019-2020

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE):			0
Salaries - Classified (FTE):			0
Temporary Employees	16,500		16,500
Employee Benefits	3,960		3,960
Books and Supplies	111,875		111,875
Travel and Conference			0
Subcontracts Not Subject to Indirect	30,000		30,000
Subcontracts Subject to Indirect	38,750		38,750
Other Services / Operating Expenses			0
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	15,227		15,227
Other:			0
<b>Totals</b>	\$ 216,312	\$ 0	\$ 216,312

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
<b>Totals</b>	0.00		\$ 0	\$ 0

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Bids for External Financial Auditing Services	<b>Agenda Item No.:</b> VIII.D. <b>Enclosures:</b> 0
<b>Reason:</b> Approval	<b>From:</b> David W. Gordon <b>Prepared By:</b> Tamara Sanchez <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

California Education Code section 14500, et seq. and section 41020, et seq. provide for an annual audit of all funds under the jurisdiction and control of the County Superintendent of Schools. The audits are to be made by a certified public accountant or a public accountant licensed by the California State Board of Accountancy.

On February 4, 2020, the Board of Education authorized the advertisement for bids by external financial auditing auditors for the years ending June 30, 2020, June 30, 2021, and June 30, 2022, with the option to extend services for an additional two years.

Interviews were held for all bidders on March 11, 2020. The panel members present were as follows:

Lisa Coronado, Center Unified School District  
Sharmila LaPorte, Sacramento County Office of Education  
Debra Wilkins, Sacramento County Office of Education  
Tom Adams, Sacramento County Office of Education

Based on the findings of the panel, it is recommended that the bid be awarded to James Marta & Company, LLP in the amount of \$105,000.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the approval of the contract with James Marta & Company, LLP in the amount of \$105,000 as the external auditor for the years ending June 30, 2020, June 30, 2021, and June 30, 2022, with the option to extend services for an additional two years.

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education	<b>Agenda Item No.:</b> VIII.E. <b>Enclosures:</b> 6
<b>Reason:</b> Second Reading and Adoption of Board Policy Revisions	<b>From:</b> Policy Committee <b>Prepared By:</b> Teresa Stinson <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

Attached are proposed revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education. All proposed revisions are indicated by strikeouts and bold underlined additions.

A brief summary of the rationale and basis for the proposed revisions follows:

- Policy changes are proposed to reflect the current legal standards.

The Policy Committee reviewed Board Policy 6180 (Renumbered 6178) – Career Technical Education on February 18, 2020 and recommended that the revised policy be presented to the Board for First Reading. The First Reading of the revised policy occurred at the March 17, 2020 meeting.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Education hear the Second Reading and adopt revisions to Board Policy 6180 (Renumbered 6178) – Career Technical Education.



# DRAFT

## 6000 – INSTRUCTION

### CAREER PREPARATION AND WORKFORCE DEVELOPMENT TECHNICAL EDUCATION

BP 6180 6178

(Page 1 of 6)

The Sacramento County Office of Education (SCOE) shall provide a comprehensive career technical education (CTE) program in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase pupil achievement, graduation rates, and readiness for postsecondary education and employment. The CTE program shall be designed to help pupils develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide pupils with practical experience and understanding of all aspects of an industry. It will also emphasize the development of career-readiness skills and access to work-based learning experiences.

#### Curriculum

The Board shall adopt standards for SCOE CTE programs which meet or exceed the state's model content standards and describe the essential knowledge and skills that pupils enrolled in these courses are expected to master. The course curriculum shall be aligned with SCOE-adopted standards and the state's curriculum framework.

At least every three years, the Superintendent or designee shall compare SCOE's curriculum, course content, and course sequence of CTE with the model state curriculum standards, and advise the Board's Curriculum Committee when updates are required or advisable.

The Superintendent or designee shall review SCOE's CTE courses to determine the degree to which each course may offer an alternative means for completing and receiving credit for specific portions of the course of study prescribed by SCOE for high school graduation. These classes shall be equivalent in content and rigor to the courses prescribed for graduation.

#### Partnerships

The CTE program may be offered through partnerships with different learning programs, including educational entities, community organizations, or apprenticeship programs, which expose pupils to career and post-secondary options while preparing them for future careers in a given industry or interest area.

The Superintendent or designee may work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide pupils with actual or simulated work-based learning opportunities.

# DRAFT

## 6000 – INSTRUCTION

### CAREER PREPARATION AND WORKFORCE DEVELOPMENT TECHNICAL EDUCATION

BP 6180 6178

(Page 2 of 6)

#### Notifications

The Superintendent or designee shall inform all secondary pupils and their parents/guardians about the CTE experiences available, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary pupils shall receive individualized academic counseling which provides information about academic and CTE opportunities related to the pupil's career goals.

Prior to the beginning of each school year, the Superintendent or designee shall advise pupils, parents/guardians, employees, and other interested individuals that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. The notification shall be disseminated in languages other than English as needed and shall state lack of English language skills will not be a barrier to admission and participation in SCOE's CTE program.

#### Program Evaluation

The Superintendent or designee shall regularly report to the Board achievement data on participating pupils, including, but not limited to, the percentage of participating pupils who successfully complete CTE programs, their performance on state and district academic achievement tests, and graduation rate. Data shall be disaggregated by program and various pupil subgroups. Based on such data, the goals in SCOE's local control and accountability plan shall be updated as necessary.

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#### EDUCATION CODE

8006-8155 Career technical education

17078.70-17078.72 Career technical education facilities

44257.3 CTC recognition of study in linked learning teaching methods

44260-44260.1 Designated subjects career technical education credential

51220-51229 Courses of study, grades 7-12

51760-51769.5 Work experience education

52060-52077 Local control and accountability plan

52300-52499.66 Career technical education

53010-53016 California Career Pathways Trust

53070-53076.4 The California Career Technical Education Incentive Grant Program

54690-54699.1 California Partnership Academies

54750-54760 California Partnership Academies, green technology and goods movement occupations

# DRAFT

6000 – INSTRUCTION

**CAREER PREPARATION AND WORKFORCE DEVELOPMENT**  
**TECHNICAL EDUCATION**

**BP 6180 6178**  
**(Page 3 of 6)**

**EDUCATION CODE**

**66205.5-66205.9 Approval of career technical education courses for admission to California colleges**

**CODE OF REGULATIONS, TITLE 5**

**1635 Credit for work experience education**

**10070-10075 Work experience education**

**10080-10092 Community classrooms**

**10100-10111 Cooperative vocational education**

**11500-11508 Regional occupational centers and programs**

**11535-11538 Career technical education contracts with private postsecondary schools**

**11610-11611 Regional adult and vocational education councils**

**UNITED STATES CODE, TITLE 20**

**2301-2414 Strengthening Career and Technical Education for the 21st Century Act**

**6301-6578 Improving the Academic Achievement of the Disadvantaged**

**CODE OF FEDERAL REGULATIONS, TITLE 34**

**100 Appendix B Guidelines for eliminating discrimination in career technical education programs.**

05/08/89 Draft  
05/16/89 First Reading  
06/06/89 Second Reading **and Adoption**  
~~06/06/89 Approved~~  
~~02/01/01 Revisions~~  
02/06/01 **Reviewed by** Policy Committee  
02/20/01 First Reading  
03/06/01 Second Reading **and Adoption**  
~~03/06/01 Approval~~  
**02/18/20 Reviewed by Policy Committee**  
**03/17/20 First Reading**  
**04/14/20 Second Reading and Adoption**

# DRAFT

## 6000 – INSTRUCTION

### CAREER PREPARATION AND WORKFORCE DEVELOPMENT TECHNICAL EDUCATION

BP 6180 6178

(Page 4 of 6)

#### I. Purpose

~~The California Legislature "recognizes that it is the policy of the people of the State of California to provide an educational opportunity to the end that every student leaving school shall have the opportunity to be prepared to enter the world of work and... should have sufficient marketable skills for legitimate remunerative employment..." (Education Code Section 51004)~~

#### II. Philosophy

~~The County Board of Education believes:~~

- ~~• that the entire educational system has a role in the career preparation of our youth and adults;~~
- ~~• that the education system has a role in targeting the employers' demand for a qualified workforce;~~
- ~~• that meeting the occupational needs of the citizenry is a legitimate and justifiable goal of an educational system and should be of highest priority and the of Education will pursue this goal using the established political process;~~
- ~~• that relevance in education is fostered by applied instruction and training designed to prepare the student for a career;~~
- ~~• that technological changes taking place in the American society have created an urgent demand for occupationally technically trained citizens; and~~
- ~~• that when properly prepared for careers of their choice, the likelihood of student attaining a satisfying and productive lifestyle is considerably enhanced.~~

#### III. Authorization/Support

~~The Sacramento County of Education authorizes Workforce Development Department and is committed to providing a quality program that enables the Department to:~~

- ~~A. promote, coordinate and establish employment and career preparation programs and activities among the schools of Sacramento County, business/industry, apprenticeship programs, local governments, community organizations, and other interested public and private organizations.~~
- ~~B. Meet the needs of those student desiring to gain an occupational skill, and prepare for advanced training or to upgrade their technical skills.~~

# DRAFT

## 6000 – INSTRUCTION

### CAREER PREPARATION AND WORKFORCE DEVELOPMENT TECHNICAL EDUCATION

BP 6180 6178

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~~The County of Education further recognizes the Sacramento Regional Occupational Program (R.O.P.) which was established in 1967 as the organization to facilitate vocational training in the greater Sacramento Area.~~

#### IV. Student Eligibility

~~Adults or student enrolling in the career preparation and workforce development courses must:~~

- ~~A. be 16 years of age or in the eleventh grade, out of schools' youth, or recommended by the school principal or a SCOE administrator.~~
- ~~B. Student must also have an interest and desire for occupational training and meet, where appropriate, specific prerequisites for a particular course.~~

#### V. Curriculum (Workforce Development Department)

~~The curriculum of the Workforce Development Department shall be adopted by the County of Education and shall be guided by the State Curriculum Standards and Framework.~~

#### VI. Accountability

~~The County Superintendent or his/her designee is assigned the responsibility to monitor the specific laws and regulations, which pertain to the administration of the funds from a variety of sources, including, but not limited to R.O.P., CalWORKS, Workforce Investment Act and Carl Perkins, and to update the County of Education on any legal changes. He/she will make a biennial report to the Curriculum Subcommittee and subsequently to the Board which will include an evaluation of at least the following:~~

- ~~A. A detailed follow-up of student completing career preparation and workforce development courses.~~
- ~~B. Verification that the curriculum of courses taught meets a documented labor market demand for the present/future and do not unnecessarily duplicate other manpower training programs.~~
- ~~C. Each course is of demonstrated effectiveness as measured by the employment and completion of its student. (Ed. Code 52302)~~
- ~~D. The course offerings will be designed to meet the changing needs of the growing greater Sacramento community.~~

# DRAFT

## 6000 – INSTRUCTION

### CAREER PREPARATION AND WORKFORCE DEVELOPMENT TECHNICAL EDUCATION

**BP 6180 6178**  
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#### VII. Administrative Regulation

~~The Administrative Regulations developed for the Workforce Development Department shall include, but not be limited to, the following:~~

- ~~A. admissions/enrollment procedures to career preparation and workforce development~~
  - ~~B. courses of study~~
  - ~~C. specific skills for completion of courses~~
  - ~~D. criteria for program evaluation~~
  - ~~E. guidelines for the safety and security of student, staff, equipment and facilities~~
  - ~~F. staff development~~
  - ~~G. financial accountability~~
  - ~~H. coordination of career preparation and workforce development activities~~

~~Legal Reference:~~

~~REFERENCE: California Education Code Sections 52300-52327~~

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis	<b>Agenda Item No.:</b> VIII.F. <b>Enclosures:</b> 2
<b>Reason:</b> Second Reading and Adoption of Board Policy Revisions	<b>From:</b> Policy Committee <b>Prepared By:</b> Teresa Stinson <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

Attached are proposed revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis. All proposed revisions are indicated by strikeouts and bold underlined additions.

A brief summary of the rationale and basis for the proposed revisions follows:

- Policy changes are proposed to reflect recent legislation that allows the Board to adopt a policy regarding the administration of medicinal cannabis on school sites.

The Policy Committee reviewed Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis on February 18, 2020 and recommended that the revised policy be presented to the Board for First Reading. The First Reading of the revised policy occurred at the March 17, 2020 meeting.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Education hear the Second Reading and adopt the proposed revisions to Board Policy 5142 – Authorization to Administer Prescription Medication and Medicinal Cannabis.

# DRAFT

## 5000 – STUDENTS

### AUTHORIZATION TO ADMINISTER PRESCRIPTION MEDICATION AND MEDICINAL CANNABIS

BP 5142  
(Page 1 of 2)

The Sacramento County Board of Education (Board) realizes that during the school day some ~~students~~ pupils may need to timely take medication prescribed or ordered by an authorized health care provider to be able to fully participate in the educational program.

A school nurse or other designated personnel may assist a ~~student~~ pupil with the administration of medication if:

1. The ~~student's~~ pupil's authorized health care provider executes a written statement specifying the medication, dosage, and period of time during which the medication is to be taken, as well as (if necessary) the method, amount, and time schedule; and
2. The ~~student's~~ pupil's parent or guardian provides a written request to school personnel that the school assist in the administration of the medication.

School personnel will receive appropriate training prior to the administration of prescribed medication.

Any medication prescribed for a ~~student~~ pupil with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the ~~student's~~ pupil's individualized education program or Section 504 plan as applicable.

**A parent or guardian may administer medicinal cannabis to a pupil who is a qualified patient with a physician's recommendation for its use (pursuant to California Health and Safety Code section 11362.7 et. seq.). Medicinal cannabis excludes cannabis or cannabis products in a smokeable or vapeable form.**

**Before administering medicinal cannabis at a school site, the parent or guardian shall provide to the principal or designee a valid written medical recommendation for the pupil to be given medicinal cannabis, which shall be kept on file at the school. The parent or guardian shall sign in at the school site before administering the medication, and shall not administer the medication in a manner that disrupts the educational environment or exposes other pupils. The parent or guardian shall remove any remaining medicinal cannabis from the school site after administering the medication. The records related to the administration of the medical cannabis will be treated as medical records.**

**School personnel are not authorized to administer medicinal cannabis to a pupil.**



# DRAFT

## 5000 – STUDENTS

### AUTHORIZATION TO ADMINISTER PRESCRIPTION MEDICATION AND MEDICINAL CANNABIS

**BP 5142**  
(Page 2 of 2)

#### Legal References:

BUSINESS AND PROFESSIONS CODE  
2727 Nursing Practice Act exceptions

#### EDUCATION CODE

49407 Liability for treatment  
49414 Emergency epinephrine auto-injectors  
**49414.1 Medical cannabis policy**  
49414.5 Providing school personnel with voluntary emergency training  
49414.7 Emergency medical assistance: administration of epilepsy medication  
49423 Administration of prescribed medication for ~~students~~**pupils**  
49423.1 Inhaled asthma medication  
49480 Continuing medication regimen: notice

#### HEALTH AND SAFETY CODE

**11362.7-11362.85 Medical marijuana program**

#### TITLE 20, UNITED STATES CODE

1400-1482 Individuals with Disabilities Education Act

#### TITLE 29, UNITED STATES CODE

794 Rehabilitation Act of 1973, section 504

#### TITLE 5, CALIFORNIA CODE OF REGULATIONS

600-611 Administering medication to ~~students~~**pupils**

#### COURT DECISIONS

*American Nurses Association v. Torlakson*, 57 Cal.4th 570 (2013)

04/10/90	Draft
10/16/90	First Reading
11/13/90	Second Reading
11/13/90	Approved
03/04/14	Reviewed by Policy Committee
04/04/14	First Reading
05/06/14	Second Reading and Adoption
05/19/14	Distribution
<b><u>02/18/20</u></b>	<b><u>Reviewed by Policy Committee</u></b>
<b><u>03/17/20</u></b>	<b><u>First Reading</u></b>
<b><u>04/14/20</u></b>	<b><u>Second Reading and Adoption</u></b>

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
Sacramento, CA 95826-9003

<b>Subject:</b> Elimination of Board Policy 2001 – Quality Leadership and Quality First Process	<b>Agenda Item No.:</b> VIII.G. <b>Enclosures:</b> 2
<b>Reason:</b> Second Reading and Proposed Elimination of Board Policy	<b>From:</b> Policy Committee <b>Prepared By:</b> Teresa Stinson <b>Board Meeting Date:</b> 04/14/20

**BACKGROUND:**

Attached is Board Policy 2001 – Quality Leadership and Quality First Process for proposed elimination.

A brief summary of the rationale and basis for the proposed elimination follows:

- The policy is outdated, not legally required or necessary.

The Policy Committee reviewed this Board Policy 2001 – Quality Leadership and Quality First Process on February 18, 2020 and recommended that the proposed elimination of this policy be presented to the Board for First Reading. The First Reading of the proposed elimination occurred at the March 17, 2020 meeting.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Education hear the Second Reading and adopt the proposed elimination of Board Policy 2001 – Quality Leadership and Quality First Process.

## 2000 - ADMINISTRATION

### **QUALITY LEADERSHIP AND QUALITY FIRST PROCESS**

**BP 2001**

(Page 1 of 2)

- I. The County Board of Education believes that the Sacramento County Office of Education is a "quality first" organization. The Board is committed to the philosophy of providing total quality services to each and every client. The Board is further committed to its mission statement to provide quality services and leadership to further educational excellence for all students.
- II. The County Board of Education believes that people are the key to continuous improvement of programs and services; that management and employee teamwork and cooperation are absolutely essential for continued innovation and improvement of processes in the workplace; and that such teamwork will result in the delivery of quality educational programs and services.
- III. The County Board of Education seeks to provide working conditions that enhance trust, motivation, safety, health, and pride of workmanship. The Board will promote "quality first process" training so that those committed to a career in educational service and leadership may realize significant accomplishments for themselves, the educational community, and for the children throughout the county.
- IV. The County Board of Education believes that clients are the reason for the existence of the Sacramento County Office of Education. Furthermore, the Board seeks to satisfy the internal and external clients with "quality first" leadership, programs, and services.

## 2000 - ADMINISTRATION

V. The County Board of Education believes that cost effectiveness is an outcome of superior quality management.

VI. The County Board of Education directs the County Superintendent of Schools to develop Administrative Regulations that will make this policy operational and to make an annual report for the review and acceptance of the County Board on the status of the organization's "quality first process" outcomes.

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6/21/89 Draft  
10/18/89 BPC  
11/8/89 First Reading  
11/21/89 Second Reading  
11/21/89 Approved  
**02/18/20** **Reviewed by Policy Committee**  
**03/17/20** **First Reading**  
**04/14/20** **Second Reading and Elimination**