

Sacramento County Office of Education Job Description

Classification Title: Nurse, Infant Development Program

DEFINITION

Under direction of an Administrator, serves as a member of a transdisciplinary team to assess and identify the needs and plan home intervention activities for children with developmental disabilities, delays, and/or at high-risk for future manifestation of developmental delays, birth to three years of age.

Provides direct case management services to families with young infants, birth to three years of age, for all direct developmental intervention activities. Provides liaison activities with other community agencies and serves as a resource person to program staff, parents, and other care providers. Performs other duties as required.

DIRECTLY RESPONSIBLE TO

Appropriate Administrator

SUPERVISION OVER

Trains and assigns the work of instructional support staff and provides input into performance evaluation process.

DUTIES AND RESPONSIBILITIES

(Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)

Assesses infant developmental levels, daily living pattern, feeding patterns, and physical and nutritional status of each child; assesses family lifestyle and needs; integrates assessment with evaluation of other professional team members and assists in the development of an individualized Educational Program for each child within the context of the family. Assumes primary intervention responsibility as case manager for identified children, with emphasis on birth to three years of age, including the developmental programming under areas of gross motor, fine motor, cognitive, communication, feeding, and self-help skills; serves as a resource person to teachers, pediatric therapists, and paraprofessionals; maintains liaison with medical, nursing, and other community services; recommends modification of educational program related to child's health status; writes reports and maintains health records.

Individualized Family Service Plan (IFSP)

Assesses and evaluates the child's abilities and needs with parents; assists family in identifying the parents' concerns, priorities and resources; attends and serves as a member of the IFSP team to determine eligibility of student for program; provides ongoing assessment of child's progress and IFSP outcomes; submits necessary reports for IFSP.

Interpersonal Relations/Communications

Maintains cooperative working relationships with parents, staff and other school district personnel; serves as a resource/liaison with other agencies and other community services; maintains effective and timely written and oral communication with parents, staff, other school personnel, and community agencies; assesses and analyzes the child's overall health status in order to provide input in regard to educational programming; serves on county/district committees; participates in various school related meetings.

Training/Consultation

Provides parent education related to student's needs; provides inservice training/consultation to staff and school district personnel; provides training and consultation with staff regarding health and developmental needs of individual students; participates in staff development activities.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

Baccalaureate degree and current California Registered Nurse license; possess or qualify for California School Nurse Services Credential; experience as a school nurse desirable.

Knowledge, Skills, and Abilities

Knowledge of developmental disabilities, assessment and habilitation techniques, family intervention, interview techniques, and infant development for normal and handicapped children in the areas of sensory stimulation, gross motor, fine motor, language, social, and self-help skills; oral and written communication skills; ability to work cooperatively with members of a transdisciplinary team; ability to assess health status of a child and interpret this for use in program training.

Other Characteristics

Possession of a valid California driver's license and be able to provide own transportation in conduct of work assignments (mileage reimbursed).

7/2016