

## **SACRAMENTO COUNTY OFFICE OF EDUCATION**

### **CLASSIFICATION TITLE: Curriculum Specialist, K-12 English Language Arts, Dyslexia and Reading Intervention**

#### **DEFINITION**

Under general direction, develops, coordinates, and delivers local, regional, and statewide professional development and instructional support to schools, districts, and county offices of education. Performs other related duties.

#### **DIRECTLY RESPONSIBLE TO**

Appropriate administrator

#### **SUPERVISION OVER**

Technical and clerical personnel

#### **DUTIES AND RESPONSIBILITIES**

*(Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)*

Develops, facilitates, and provides professional development to educators in English language arts (ELA), literacy, and English language development (ELD) with an emphasis on prevention of reading failure and supporting struggling readers and students with dyslexia; supports school districts and other agencies to plan, organize, and promote various research-based instructional practices related to implementation of state curriculum standards and frameworks and the CA Dyslexia Guidelines within a Multitiered System of Support (MTSS); consults on curriculum selection and development, material selection, and alignment of materials with state frameworks; serves on appropriate committees and work groups; consults on state curricular frameworks, content standards, and accountability measures; assists school sites and districts with analyzing student performance assessment data and developing instructional plans and interventions; acts as an advocate for appropriate curricular changes and modifications; testifies and presents information to local state and national educational groups and the legislature.

#### **MINIMUM QUALIFICATIONS**

##### **Education, Training, and Experience**

Possession of a valid California Multiple or Single Subject teaching credential with an authorization to provide instruction in ELA and ELD; successful experience providing ELA, literacy and ELD instruction, designing instructional support within an MTSS framework, coaching educators and facilitating professional development activities at the specified grade-level required; advanced training in reading/language arts or dyslexia required; Specialist Instruction Credential in Reading and Language Arts preferred; Education Specialist Instruction Credential and Administrative Services Credential desirable.

##### **Knowledge of:**

California ELA and ELD standards, frameworks, curriculum, and Dyslexia Guidelines; best practices in ELA and ELD instruction, intervention, and assessment; current ELA and ELD research; effective ELA and ELD professional development programs; principles of professional development and training; standard software applications.

##### **Skill and Ability to:**

Plan, coordinate, and manage professional development activities including large-scale trainings and events; effectively communicate knowledge and skills to others in both oral and written form and present information to diverse groups; manage the work, set priorities, and evaluate progress toward outcomes; establish and maintain cooperative working relationships with individuals and groups; organize work to meet strict deadlines; collect and analyze data; maintain accurate and accessible records.

##### **Other Characteristics:**

Possession of a valid California driver's license, willingness to travel locally using own transportation with

mileage reimbursed and willingness to travel within the state as required.

7/2021