

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
**CLASSIFICATION TITLE: Teacher, Alternative Education - Specialized Academic Instruction**

**DEFINITION**

Under general supervision provides general and special education instructional services to individual and groups of students enrolled in alternative education programs, including juvenile court and community schools. Performs related duties as assigned.

**DISTINGUISHING CHARACTERISTICS**

Due to the wide range in age, aptitude, and level of educational achievement of students in alternative education programs, instruction is given at various grade levels ranging from the elementary grades through high school. The level of instruction is frequently based on the educational or social deficiency of the group or of a particular individual. Emphasis is on the methodology of individualized instruction rather than on the routine presentation of subject matter.

**DIRECTLY RESPONSIBLE TO**

Appropriate Site Administrator

**SUPERVISION OVER**

None; however, may train and assign work to site support staff.

**DUTIES AND RESPONSIBILITIES**

*(Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)*

Prepares lesson plans and selects instructional materials for group and individual instruction meeting State standards; provides instruction in areas and subjects as assigned; determines or interprets student academic deficiencies and selects instructional materials and teaching techniques to meet individual or group needs; develops, reviews and recommends revision of the Individualized Education Plan (IEP) goals and objectives; participates in IEP team meetings and implements IEPs; coordinates with IEP team members and service providers to ensure student access to designated services; documents, evaluates, and reports student progress; recommends changes in student classroom assignments to meet individual educational needs; provides specialized assistance and devises special instructional aids to meet individual educational needs; researches, develops and implements appropriate curriculum; maintains classroom discipline; seeks to develop socially acceptable attitudes in students; may administer and interpret personality and educational achievement tests; counsels and encourages students toward higher educational and transition goals; works with school counselors to determine educational needs and prescribe academic plans; may assist in extracurricular activities; confers with and provides information to county probation department or other agency personnel; maintains records, prepares reports and makes special studies; may order classroom equipment and supplies; performs other tasks as directed.

**MINIMUM QUALIFICATIONS**

**Education, Training, and Experience**

Possession of a valid California Education Specialist teaching credential authorizing resource services and appropriate certification for teaching English Language Learners required; Multiple or Single Subject Teaching Credential desired; preference will be given to individuals with instructional experience serving students with

special needs.

**Knowledge of:**

The principles and methods of developing an instructional and behavior management system and teaching elementary and secondary level subjects; assessment methods, techniques, and tools for supporting all students; legal requirements for serving students with an IEP; current trends in educational methods and procedures; the principles of clinical and remedial teaching techniques and those of directed classroom and individualized instruction; principles of educational psychology; and environmental and social/emotional issues that impact student success.

**Skill and Ability to:**

Evaluate student abilities and deficiencies and adjust instructional techniques accordingly; gain the interest, respect, and cooperation of students; maintain classroom discipline and positive behavioral supports; provide parent education; interpret and implement laws and regulations; develop a working knowledge of the relationship of court and community schools to schools in local school districts; design and implement IEP for students with disabilities; coordinate services to support student success; develop and maintain positive working relationships with students, staff, parents and others; speak and write effectively; analyze situations accurately and adopt an effective course of action.

**Other Characteristics:**

Willingness to work in nontraditional school settings with students who may require additional individualized support to be successful. Willingness to engage in meetings and activities before and after school with other staff members and other agency personnel. Possession of a valid California driver's license; willingness to travel locally using own transportation with mileage reimbursed.

2/2021