

## Employee of the Month Nomination

I/We submit the name of the following employee for nomination as employee of the month.

Nominee Name: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_ Work Site: \_\_\_\_\_

Nominator Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Rationale for Recommendation

Please attach a brief description of your rationale for recommendation, detailing:

- A. Exemplary performance of responsibilities contributing significantly to the success of a Sacramento County Office of Education educational program, service or special project;
- B. Exemplary performance demonstrated in a unique situation contributing to the welfare or education of students; or
- C. Exemplary performance in an outside community activity promoting the role of the Sacramento County Office of Education or public education in general.

You may attach relevant supplementary materials.

PLEASE SUBMIT COMPLETED NOMINATION FORM TO:  
SCOE Communications Office  
P.O. Box 269003, Sacramento, CA 95826-9003  
Questions may be directed to Charlene VanAllen: (916) 228-2416.