

SACRAMENTO COUNTY OFFICE OF EDUCATION

CLASSIFICATION TITLE: Coordinator, Arts Integration

DEFINITION

Under general supervision, coordinates arts integration and the implementation of related grants and programs in schools and districts countywide; provides professional learning for administrators and teachers in integrating visual and performing arts into academic and social emotional learning; promotes equitable access to arts education for all students; performs other related duties as assigned.

DIRECTLY RESPONSIBLE TO

Appropriate Administrator

SUPERVISION OVER

Technical, and clerical personnel as assigned

DUTIES AND RESPONSIBILITIES (Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)

Coordinates and supports the implementation of programs in schools and districts countywide that enhance the integration of arts into academic and social emotional learning for all students; collaborates with funding partners and community-based organizations to develop project implementation plans; develops and provides professional learning for educators in the integration of arts into the classroom and curriculum to support the academic and social emotional needs of students; collaborates with partner agencies on the delivery of professional development for mentors and artists; develops and maintains a system of support that integrates mentoring, arts, and mental health supports for students with the highest needs; promotes equitable access for all students to meaningful and relevant arts and cultural experiences and the use of creativity and the arts as a framework for teaching any curriculum and supporting the mental health needs of students; provides guidance to district teachers and administrators in assessing existing arts programs and identifying opportunities for expanding arts throughout the curriculum; facilitates leadership training and support for visual and performing arts administrators; collaborates with community agencies and funding sources in the development and implementation of programs to enhance the integration of arts in schools across the county; facilitates collaboration between artist, community-based organization, and school sites to identify training needs, challenges, and partnership opportunities; collaborates with SCOE departments and staff to provide social emotional support resources and services; assists in the design and implementation of project evaluation and data collection tools; identifies and develops resources to ensure continued funding for arts integration programs; serves as a liaison between community partners and school districts; coordinates and monitors community-based mentors; directs and supervises the work of assigned staff; performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

Possession of a valid California Administrative Services Credential and either a Single Subject Teaching Credential with an authorization in art, dance, music, or theater, or a Multiple Subject Teaching Credential; degree in visual and performing arts or a closely related field and training in arts integration preferred; successful experience teaching visual or performing arts, providing professional learning and K-12 instructional support, coaching and mentoring teachers, and integrating arts and academic content into instruction; experience with program implementation, grant management, and collaborating with community agencies and K-12 schools and districts desired.

Knowledge of:

Guidelines and best practices related to the integration of dance, music, theater, and visual arts in academic and social emotional learning and support; current State Content Standards and Curriculum Frameworks; research-based practices in the areas of curriculum and instructional design, planning, development, implementation and evaluation of effective instructional programs; effective instructional practices to meet the educational needs of a culturally and linguistically diverse student population; integration and use of technology

in the delivery of instruction; standard software applications and video-conferencing platforms; principles and best practices related to educational data collection and data-driven decision making; principles of professional development and training; strategies to increase equity and access for all students; sources of community and state support for the Visual and Performing Arts; pertinent state laws and regulations.

Skill and Ability to:

Integrate the arts into the classroom and content areas via dance, music, theater and/or visual arts; provide positive leadership; engage staff and stakeholders in collaboration, team participation, creative problem-solving, conflict resolution, and group planning; develop measurable goals and objectives, set priorities, and evaluate progress toward achievement; organize and prioritize work; exercise a high degree of judgment and utilize various strategies in working with a variety of people; model strong interpersonal skills necessary to work cooperatively and effectively with individuals and groups from diverse backgrounds; communicate effectively in oral and written forms with individuals from various cultural and socioeconomic backgrounds; plan, develop, and conduct staff development activities and training programs; effectively transmit knowledge and skills to others; design and develop funding proposals and grant applications; integrate the use of technology to enhance job performance; supervise and manage the work activities of assigned staff; develop and document processes and procedures, and maintain required records; operate standard office equipment, software applications, and video-conferencing platforms.

Other Characteristics

Possession of a valid California driver's license; willingness to travel locally using own transportation with mileage reimbursed and willingness to travel within the state as required.

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