

Sacramento County Office of Education Job Description

Classification Title: Vision Specialist

DEFINITION

Under administrative supervision provides assessment and consultant services to classroom teachers as well as direct instruction to pupils with visual impairments as needs are identified.

DIRECTLY RESPONSIBLE TO

Principal, Special Education

DUTIES AND RESPONSIBILITIES

(Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)

Individualized Education Program Process

Conducts assessment and evaluation of students' vision needs; attends and serves as a member of the IEP team to determine eligibility of students for program; assists in the development of IEP instructional goals and objectives; assists in identifying other related services for the student; evaluates student progress and submits reports in a timely manner to coincide with IEP review meetings.

Instruction

Provides student instruction; establishes a varied environment which accommodates the differing ways students learn; consults on a regular basis with classroom teachers in planning the instructional program for students with visual impairments; provides, secures, or develops special equipment and materials including tapes, books, software, digital and electronic materials, as available and needed for each student; teaches special skills as needed which may include braille, typing, writing, daily living, prevocational skills, and community access; works directly with individual students with visual impairment and develops goals and objectives; coordinates with clearinghouse depository, library of congress and state textbook department for acquiring materials; orders, catalogs, distributes, and files materials; prepares reports required by state and/or county; obtains required reports and consults with pupils' physician regarding pupils' physical condition; prepares pupil year-end progress reports; performs other appropriate tasks as assigned by the principal.

Interpersonal Relations/Communications

Maintains collaborative and cooperative working relationships with parents, staff, school district personnel, and other community service agencies; maintains effective and timely written and oral communication with parents, staff, school personnel, and community agencies; attends various school related meetings.

Training/Consultation

Provides parent education related to students' needs; consults with teachers, vision educators, paraprofessionals, and other members of the educational team; provides in-service training and consultation to staff, school district personnel, volunteers, and agency personnel; works with regular education staff to foster integration of special education students; participates in professional development activities.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

Possession of a valid California teaching credential authorizing specialized services for students with visual impairment; additional certification authorizing Orientation and Mobility services preferred; successful experience serving students with visual impairment.

Knowledge of:

Principles and techniques of individualized instruction and behavior management; assessment, subject area, and instructional methods, techniques and tools for students with visual impairment; practices used to develop skills related to self-help; equipment and devices used to teach students with visual impairment;

current trends and innovations related to educating students with visual impairment; psychological, social and vocational impacts of visual impairment; post-high school vocational opportunities for students with visual impairment; community service agencies and resources for students with visual impairment; braille and the use of braille in a school setting; and individual education plan requirements and implementation.

Skill and Ability to:

Teach children in grade levels and age ranges as assigned; administer, analyze, and interpret a variety of assessment measures to identify individual needs, establish appropriate and measurable goals and objectives, and evaluate student progress; assess a students' vision needs and identify appropriate instructional techniques and visual aid devices; design and implement Individual Educational Plans; implement student transition and intervention plans; develop and provide instructional materials and strategies appropriate to student needs; establish and maintain a program of instruction and learning to enhance the development of students; learn about and implement the use of new devices and emerging technology related to visual impairment; work independently and function as a positive, contributing member of an educational team collaborating with parents, community, district staff and colleagues; communicate effectively both verbally and in writing to sufficiently express ideas, thoughts, lesson materials and instructions clearly to students, parents, community and staff; manage and prioritize multiple activities and responsibilities; analyze situations accurately and adopt an effective course of action; maintain accurate student records and submit reports in a timely manner.

Other Characteristics

Possession of a valid California driver's license; willingness to travel locally using own transportation (mileage reimbursed), and willingness to travel within the state as required.

4/2017