43rd Annual Sacramento County

Academic Decathlon



Super Quiz Proctor Handbook

Sacramento County
Office of Education

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February 4, 2023 Folsom High School Sacramento, CA

OVERVIEW

Each team of up to 9 participants includes:

3 Honor Students: 3.75-4.00 GPA*
3 Scholastic Students: 3.00-3.74 GPA
3 Varsity Students: 0.00-2.99 GPA

- There will be a short welcome and then the teams will enter the gym while music is played.
- The three Varsity decathletes will go stand next to their table on the gym floor.
- The Scholastic and Honor decathletes will proceed to the designated section of the bleachers (this section is roped off with colored flags).
- After the National Anthem, the Quizmaster will be introduced and will go over the rules and procedures.
- There will be three rounds of 14 questions.
- The first round will have all Varsity decathletes, the second round will have all Scholastic decathletes and the third round will have all Honor decathletes.
- During each round you will oversee three decathletes (some schools may have fewer than three decathletes in each category). They will all represent the same high school.
- Each decathlete has a 4-digit identification number.
- Decathletes will be allowed to collaborate with the other two members of their team. However, they will individually answer each question on their own answer sheet.

INSTRUCTIONS

1. You will stand on the side or in front of the 3 decathletes during each round. If you are in any way affiliated with that school, please proctor a different team.

Proctor Decathlete

2. **Answer sheet (Scan Form):** Nine scan form answer sheets will be provided in your envelope (see sample on page 4). The decathlete identification number, name, and subject have been pre-printed on each sheet. The first two digits of the ID# number are the school number, the second two digits are the decathlete number.

Example High School

Round 1	Round 2	Round 3					
2607 2608 Varsity 2609	2604 2605 Scholastic 2606	2601 2602 2603 Honor					

When instructed, you will hand them their corresponding answer sheets. The first round you will use answer sheets that end with 07, 08 and 09 (i.e., 2607, 2608, 2609); the second round you will use sheets that end with 04, 05 and 06; the third round will end with 01, 02 and 03.

4. **Test Booklets:** You will have **one** colored test booklet for each round.

<u>Order</u>	Booklet Color	Name on Booklet
Round 1	Yellow	Varsity Test booklet
Round 2	Green	Scholastic Test Booklet
Round 3	Blue	Honor Test Booklet

For Round One: When instructed place a Yellow (varsity) colored test booklet on the table. Make sure they do not open it until the Quizmaster begins reading the first question. Make sure they do not move on to the next question until the Quizmaster begins reading the next question. After the 14 questions for varsity are done - collect the test booklet. You will distribute the appropriate test booklet for each round.

5. **Pencils:** Please place a pencil on each desk.

DURING THE COMPETITION

- 1. Each of the three groups of decathletes (Varsity, Scholastic, Honor) will be asked 14 questions.
- 2. Decathletes may begin quietly discussing the question with their team once the quizmaster begins reading the questions.
- 3. Teams will be given an additional 10 seconds (20 seconds for math) after the last answer choice ("e") has been read. The bell will sound and the quizmaster will say "Pencils Up". The correct answer will then be announced and displayed on the screen.
- 4. Remind decathletes to hold their pencils up when time is called. Do not talk to the decathletes while the questions are read.
- 5. Since they can collaborate with one another you are not really monitoring the decathletes on the team but instead you are there to make sure they get the right forms and everything is collected correctly.
- 6. Immediately after the quizmaster reads the correct answer to each question, check each decathlete's answer sheet (the correct answer will also be displayed on the screen). Using your **blue pencil**:
 - a. Underline the answer <u>they selected</u>. (This is so they can't change it as the test continues)
 - b. Mark each correct answer with a plus (+) to the left of the question number. Mark each incorrect answer with a minus (–) to the left of the question number. (see sample on page 5)

Note: Please make sure they put the answer on their answer sheet and not in their test booklet. However, it is okay for decathletes to write

Student #

Academic Decathlon

Assawers Sheet

9

Using your blue
pencil, mark each
correct answer with
a plus (+) to the left
of the question
number. Mark
each incorrect
answer with a
minus (-) to the left
of the question
number. Also
underline the
decathlete's
answer

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			0	1	2	3	4	5	6	7	8	9	
Room / Seat:	Room A208 / Seat 6			0	0	0		<u></u>		0	0	0	0
Decathlete Name: _			0		0	<u></u>	4	<u></u>	<u></u>	0		0	1
Test:	S.Q. Relay Round 1			0	0	3	()	6	0	0	0	0	0
	(Bella Vista High School)		0		0	3	4	6	<u></u>	lacktriangle	(1)	0	7
		Test ID:	0	0	3	4	<u></u>	0	0	lacktriangle	0	0	8

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3	0		0			23	()		0	\bigcirc		43	0		0		
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+ 5			0			25	0		\bigcirc			45			0		
— 6			\bigcirc			26			\bigcirc	\bigcirc		46			\bigcirc	\bigcirc	
+ 7			\bigcirc			27	0		0			47			\bigcirc	\bigcirc	
+ 8			0	0		28	0		\bigcirc			48			0	0	
+9	0		\bigcirc			29				\bigcirc		49	0		\bigcirc		
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—11			\bigcirc	\bigcirc		31	0		\bigcirc	\bigcirc	\bigcirc						
- 12			\bigcirc			32	0		\bigcirc	\bigcirc							
13			\bigcirc	\bigcirc		33	0		\bigcirc	\bigcirc	\bigcirc						
14			\bigcirc	\bigcirc		34	0		\bigcirc	\bigcirc	\bigcirc						
15			\bigcirc	\bigcirc		35	0		\bigcirc	\bigcirc	\bigcirc						
16			\bigcirc	\bigcirc		36	0		\bigcirc	\bigcirc							
17			\bigcirc	\bigcirc		37	0		\bigcirc	\bigcirc							
18			0	0		38	0		0	\bigcirc	\bigcirc						
19			0	0		39	0		\bigcirc								
20			0	0		40	()		0								

Make sure all students in each round mark their answers in spaces 1-12.

2013 Academic Decathlon Sacramento County

At the end of each round gather all three answer sheets for your team and hold them up so runners can collect them.

Sacramento County Academic Decathlon

Super Quiz Tally Sheet

Varsity - Round 1

Folsom High School

Decathlete ID # 2007

Decathlete ID # 2008

Decathlete ID # 2009

Cross out the low score and add the other two together for the Total Team Score.

Total Team Score =

24

Proctor Signature

20

Proctor Directions:

- 1. If a student is not present place a "X" in the box.
- 2. Enter the total amount correct for each decathlete in the "Student Score" box.
- 3. Cross out (/) the low score unless there are only two decathletes for this round.
- 4. Add the two highest scores together and enter the total in the "Total Team Score" box.
- 5. Sign the document.
- 6. Fold this sheet in half and place the team's scantrons for this round inside. A runner will come pick them up.