

Consulting Opportunity Announcement

Supporting Early Education Delivery Systems Specialized Consultant



SEEDS Project Description:

SEEDS is a project of the California Department of Education, Special Education Division and coordinated by the Sacramento County Office of Education. SEEDS has been in operation at the Sacramento County Office of Education since 1994. The SEEDS Project offers training and technical assistance to administrators, staff, and families involved in early childhood special education programs serving children ages birth to five in local educational agencies (LEAs) throughout California. Through a network of Specialized Consultants, Core Consultants, and over 20 Visitation Sites SEEDS assists LEAs in establishing and sustaining quality programs for all children.

SEEDS Specialized Consultant Position:

Specialized Consultants are experts within specific infant and/or preschool special education content areas. An essential characteristic of the Specialized Consultant is the commitment to family/professional and general education /special education partnerships. Specialized Consultants must possess the ability to provide effective training and/or technical assistance through individual or onsite consultation activities such as presentations, facilitation, workgroup participation, material development, etc.. We are particularly interested in receiving applications from qualified people who are of diverse cultures, leaders or future leaders in early care and education and/or parents of children with disabilities.

Compensation:

Specialized Consultants are temporary exempt employees with the Sacramento County Office of Education. Specialized Consultants are utilized on an as needed basis, depending upon the technical assistance requests received by the SEEDS Project. The SEEDS Project is able to support the involvement of Specialized Consultants by paying a consultant fee of \$325.00 per day, plus travel expenses and reimbursement for actual costs.

How To Apply:

Please complete the attached application and return along with a resume and cover letter. Applications are reviewed on an ongoing basis. Once your application is received and reviewed a SEEDS staff member will contact you.

By Mail: SEEDS Project
Sacramento County Office of Education
P. O. Box 269003
Sacramento, CA 95826-9003

By Fax: (916) 228-2311
Attention: SEEDS Project-Application

For more information on this position or the SEEDS Project contact us at (916) 228-2379 or visit www.scoe.net/seeds

SEEDS Project Consultant Application



I am applying to become a: **Core Consultant** **Specialized Consultant**

Name: _____

Address: _____ City: _____ State: _____

County: _____ Zip Code: _____ Fax Number: _____

Day Phone #: _____ Other Phone #: _____ E-mail: _____

Current Job Position: _____

Are you a parent of a child with special needs? Yes No

Ethnicity (optional): _____

What language(s) other than English do you speak? _____

Would you be interested in Interpreting/Translating? Yes No

If Yes, how would you rate your level of language proficiency? High Moderate Low

Comments: _____

Please mark the areas in which you are comfortable providing training or technical assistance.

Focus Areas	Infant	Preschool	Specific Components of Your Expertise
Assessment			
Assistive Technology			
Autism			
Behavior			
Cochlear Implants			
Cultural Proficiency			
Curriculum			
Dev. Appropriate Practices			
Inclusion			
Interagency Collaboration			
Leadership			
Literacy			
Mental Health			
Natural Environments			
Parent Involvement			
Professional Development			
Program Evaluation			
Programs for Specific Disabilities			
Service Delivery Models			
Social Marketing			
Solely Low Incidence			
Systems Change			
Transition			

Additional Areas: _____

Briefly share your experience providing training and/or technical assistance in the areas you indicated on the previous page. _____

Other Areas: _____

What type of technical assistance are you able to provide? Please indicate all that apply

<input type="checkbox"/>	Individual Consultation Onsite	<input type="checkbox"/>	Small Group Training
<input type="checkbox"/>	Individual Consultation by Phone/ Online	<input type="checkbox"/>	Large Group Training
<input type="checkbox"/>	Facilitation of Group Planning Process	<input type="checkbox"/>	Work Group Lead/Participation
<input type="checkbox"/>	Research /Data Analysis	<input type="checkbox"/>	Moderating Forums
<input type="checkbox"/>	Reflective Supervision	<input type="checkbox"/>	Technical Writing
<input type="checkbox"/>		<input type="checkbox"/>	

Additional Comments: _____

Please provide three references of people who are familiar with your early childhood expertise and presentation/facilitation skills.

<i>Name/Title</i>	<i>Affiliation or Relationship</i>	<i>Phone Number</i>

Screening of Applicants

The initial screening of applicants will be based on the above information and material supplied by each applicant. All applicants will be given the opportunity to become a specialized consultant. Consultants are called upon on an as-needed basis. SEEDS Project is not able to guarantee work.

**Mail this application along with a resume to:
SEEDS Project, Sacramento County Office of Education, P.O.Box 269003, Sacramento, CA 95826
or Fax (916) 228-2311**