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**Credential Type and Program Information Form**

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*Directions to Complete this Form*

1. In Section 1, place a check in the box next to the type of credential for which you are applying. **Only one credential type may be selected per form.** If you wish to apply for more than one type of credential, a separate application packet and fees will be needed for each credential type.
2. If applying for an Adult Education credential, circle part-time or full-time. For assistance with this, refer to the following link: [http://www.scoe.net/personnel/credentials/multimedia/pt\\_ft\\_credential.pdf](http://www.scoe.net/personnel/credentials/multimedia/pt_ft_credential.pdf)
3. If you know the subject/s you would like listed on the credential, write the subject/s in the space provided.
4. Review Section 2, Program Information.
5. Complete Section 3.

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*Section 1*

*Select a Credential Type*

- Adult Education** *Please circle one: **Part-Time / Full-Time***  
Allows instruction in some career and academic courses organized primarily for adults. Refer to the following link for a list of subjects: <http://www.ctc.ca.gov/credentials/leaflets/cl697a.pdf>. If you know the subject/s you would like on your credential list them here: \_\_\_\_\_

- Special Subjects**  
Allows instruction in the following subject areas for grades twelve and below and in classes organized primarily for adults:
- Aviation Flight Instruction
  - Aviation Ground Instruction
  - Basic Military Drill
  - Reserve Officers Training Corps
  - Driver Education and Training
  - Limited Driver Training

If you know the subject/s you would like on your credential list them here:

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- Supervision and Coordination**  
Allows holder to supervise and coordinate subjects and classes in all types of designated subjects programs

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*Section 2*

*Program Information*

Coursework is required to clear Designated Subjects credentials. Sacramento County Office of Education (SCOE) has partnered with California State University Sacramento (CSUS) to provide the required coursework. Information regarding CSUS Adult/Vocational Education course offerings can be found at:

[http://www.scoe.net/personnel/credentials/multimedia/csus\\_voc\\_ed\\_courses.pdf](http://www.scoe.net/personnel/credentials/multimedia/csus_voc_ed_courses.pdf)

If you prefer to participate in a program through another agency, you do not need to complete this form nor submit your credential application to SCOE. Contact your preferred program directly for information on their credential application process. You can look-up approved Designated Subjects programs at: [http://134.186.81.79/fmi/xsl/CTC\\_apm/recordlist.html](http://134.186.81.79/fmi/xsl/CTC_apm/recordlist.html)

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*Section 3*

*Applicant Information*

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Printed Name

Signature

Date