

SACRAMENTO COUNTY OFFICE OF EDUCATION

**CLASSIFICATION TITLE: Nurse, Special Education**

**DEFINITION**

Under the direction of a principal provides health, nursing and related program services to special education students; serves as resource person to program staff and parents; and provides liaison activities with other community agencies. Performs related duties as assigned.

**DIRECTLY RESPONSIBLE TO**

Principal, Special Education

**SUPERVISION OVER**

Trains and assigns the work of instructional support staff and provides input into performance evaluation process.

**DUTIES AND RESPONSIBILITIES** (Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found in positions within this classification.)

Examples of Duties

Assesses and evaluates health, nutritional and developmental status of the students; interprets medical and developmental information to staff and parents; counsels parents relative to medical needs and aspects of the program; recommends modification for educational programs related to health status; implements California State mandates for student health, welfare, and child abuse reporting; maintains liaison with medical, nursing, and other service agencies in the community; provides cardiopulmonary resuscitation training and health related inservice for employees; writes reports and maintains health records.

Individualized Education Program Process

Conducts assessment/evaluation of student abilities and needs; attends and serves as a member of the IEP team to determine eligibility of students for program; assists in the development of IEP instructional and nursing goals/objectives; assists in identifying other related services for the student; reassesses/evaluates student progress and submits reports in a timely manner to coincide with IEP review meetings for students on Designated Instructional Services caseload.

Interpersonal Relations/Communications

Maintains cooperative working relationships with parents, staff, and other school district personnel; serves as a resource/liaison with other agencies and other community services; maintains effective and timely written and oral communication with parents, staff, other school personnel, and community agencies; assesses and analyzes the child's overall health status in order to provide input in regard to educational programming; serves as requested on county/district committees; participates in various school related meetings.

Training/Consultation

Provides parent education related to students' needs; provides inservice training/consultation to staff and school district personnel; provides training and consultation with staff regarding health and developmental needs of individual students; participates in staff development activities.

**MINIMUM QUALIFICATIONS**

Education, Training, and Experience

Baccalaureate degree and current California R.N. Registration. Possession of or eligible for California credential with an authorization as school nurse. CPR certified instructor, or willing to become certified. Work experiences with special education students desired.

### Knowledge, Skills, and Abilities

Knowledge of child development, developmental disabilities, assessment, habilitation techniques, family intervention and communication skills required; knowledge of special education programs and services for handicapped children; ability to work cooperatively with members of a transdisciplinary team and to speak and write effectively; must be familiar with school health programs, such as vision, hearing screening, and immunization requirements; ability to assess health status of child and interpret this for use in program training.

### Other Characteristics

Possession of a valid California driver's license, and be able to provide own transportation in conduct of work assignments (mileage reimbursed).

Revised 8/23/85

Revised 2/1991

Revised 7/2006