

David W. Gordon  
Superintendent

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## SACRAMENTO COUNTY OFFICE OF EDUCATION PERSONNEL COMMISSION

### BOARD OF EDUCATION

Gretchen C. Bender  
President

John C. Scribner  
Vice President

Brian Cooley

Victoria L. Deane

Harold Fong

Greg Geeting

Christopher W. Woods

**DATE: February 10, 2009**

**TIME: 5:00 p.m.**

**PLACE: Sacramento County Office of Education  
10530 Mather Boulevard  
Support Services Building  
Downstairs Conference Room**

*NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the reception desk of the Sacramento County Office of Education, located at 10530 Mather Boulevard, Mather, CA.*

A. Call to Order

B. Public Comments

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### PERSONNEL COMMISSION

Christine Robinson,  
Chairperson

Helena Hurst

Earl Walker

*Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.*

*Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.*

C. Approval of the Minutes of the Meeting of January 6, 2009 and January 13, 2009

D. New Business

1. Approval of Revisions to the Job Description for the Following Position as Result of Job Study:
  - (a) Classroom Assistant for Blind Teacher
  - (b) Child Care Center Associate Teacher
  - (c) Child Care Center Master Teacher
2. Program Highlight – School Readiness (Natalie Woods Andrews)



E. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

F. Correspondence

G. Items for Next Meeting on March 10, 2009

H. Adjournment