

David W. Gordon  
Superintendent

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SACRAMENTO COUNTY OFFICE OF EDUCATION  
**PERSONNEL COMMISSION**

BOARD OF EDUCATION

Gretchen C. Bender  
President

**DATE: December 9, 2008**

John C. Scribner  
Vice President

**TIME: 5:30 p.m.**

Brian Cooley

**PLACE: Sacramento County Office of Education  
10530 Mather Boulevard  
Support Services Building  
Downstairs Conference Room**

Victoria L. Deane

Harold Fong

Greg Geeting

Christopher W. Woods

*NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the reception desk of the Sacramento County Office of Education, located at 10530 Mather Boulevard, Mather, CA.*

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A. Call to Order

PERSONNEL COMMISSION

B. Public Comments

Helena Hurst  
Chairperson

*Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.*

Christine Robinson

Earl Walker

*Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.*

C. Approval of the Minutes of the Meeting of November 12, 2008

D. New Business

1. Approval of Revisions to the Job Description for the Following Position as Result of Job Study:
  - (a) Job Developer
2. Election of Personnel Commission Chairperson and Vice Chairperson for 2009



3. Meeting Time Change
4. Job Study Schedule for First Quarter of 2009
5. Job Study Review for 2008

E. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

F. Correspondence

G. Items for Next Meeting on January 13, 2009

H. Adjournment