

David W. Gordon
Superintendent

SACRAMENTO COUNTY OFFICE OF EDUCATION
PERSONNEL COMMISSION

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Christopher W. Woods

DATE: July 8, 2008

TIME: 5:30 p.m.

**PLACE: Sacramento County Office of Education
10530 Mather Boulevard
Support Services Building
Downstairs Conference Room**

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the reception desk of the Sacramento County Office of Education, located at 10530 Mather Boulevard, Mather, CA.

A. Call to Order

B. Public Comments

Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.

Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.

C. Approval of the Minutes of the Meeting of June 10, 2008

D. New Business

1. Approval of Revisions to the Job Descriptions for the Following Positions as Result of Job Study:
 - (a) Registrar
 - (b) GED Examiner
 - (c) Project Specialist I, Center for Student Assessment and Program Accountability (C-SAPA)



2. Approval of New Job Description for the Following Position:
 - (a) Project Specialist I, School Readiness

E. Old Business

1. Review Personnel Commission Meeting Date for November 2008

F. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

G. Correspondence

H. Suggested Agenda Items for Next Meeting

I. Adjournment