

David W. Gordon
Superintendent

SACRAMENTO COUNTY OFFICE OF EDUCATION PERSONNEL COMMISSION

BOARD OF EDUCATION

Sylvia J. Ruiz
President

Harold Fong
Vice President

Brian Cooley

Victoria L. Deane

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John C. Scribner

Christopher W. Woods

DATE: **March 21, 2006**

TIME: **5:00 p.m. ↻ NOTE TIME CHANGE**

PLACE: Sacramento County Office of Education
10530 Mather Boulevard
Support Services Building
Downstairs Conference Room

- A. Call to Order
- B. Public Comments

Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.

Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.

- C. Approval of the Minutes of the Meeting of February 21, 2006
- D. New Business
 - 1. Approval of Revisions to the Job Descriptions for the Following Positions as Result of Job Study:
 - (a) Accounting Technician
 - (b) Payroll Analyst
 - (c) Financial Analyst
 - (d) Sr. Financial Analyst
 - 2. Approval of Revision to Job Description for the Following Position:
 - (a) GED Examiner

PERSONNEL COMMISSION

Clellan "Cy" Young
Chairperson

Donna Straffen

Earl Walker

- E. Reports
 - 1. Board Liaison
 - 2. Commissioners
 - 3. Director/Department
- F. Correspondence
- G. Suggested Agenda Items for Next Meeting
- H. Adjournment