

David W. Gordon  
Superintendent

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## SACRAMENTO COUNTY OFFICE OF EDUCATION PERSONNEL COMMISSION

### BOARD OF EDUCATION

Christopher W. Woods  
President

Harold Fong  
Vice President

Brian Cooley

Victoria L. Deane

Elinor L. Hickey

Sylvia J. Ruiz

John C. Scribner

DATE: **June 21, 2005**

TIME: **5:30 p.m.**

PLACE: Sacramento County Office of Education  
10530 Mather Boulevard  
Support Services Building  
Downstairs Conference Room

- A. Call to Order
- B. Public Comments

*Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.*

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### PERSONNEL COMMISSION

Clellan "Cy" Young  
Chairperson

Donna Straffen

Earl Walker

*Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.*

- C. Approval of the Minutes of the Meeting of May 17, 2005
- D. Correspondence
- E. New Business
  - 1. Approval of New Job Description for the Following Position:
    - (a) Project Specialist II, Technology Projects, Internet and Media Services
    - (b) Director I, Communications
  - 2. Approval of Revisions to the Job Description for the Following Position as Result of Job Study:
    - (a) School Bus Driver
    - (b) Transportation Scheduler/School Bus Driver
    - (c) Special Events Coordinator
    - (d) Director III, Human Resources

3. Approval of Yearly Meeting Calendar

F. Old Business

1. Planning/Discussion for California School Personnel Commission Conference on February 9-13, 2006

G. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

H. Suggested Agenda Items for Next Meeting

I. Adjournment