

David W. Gordon
Superintendent

SACRAMENTO COUNTY OFFICE OF EDUCATION
PERSONNEL COMMISSION

BOARD OF EDUCATION

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John C. Scribner

DATE: **May 17, 2005**

TIME: **5:30 p.m.**

PLACE: Sacramento County Office of Education
10530 Mather Boulevard
Support Services Building
Downstairs Conference Room

A. Call to Order

B. Public Comments

Anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2.

Anyone may appear at the Commission meeting to testify in support of or opposition to any item being presented to the Commission for consideration. If possible, please notify the Commission Chair or Commission Secretary in writing prior to the meeting if you wish to testify.

C. Approval of the Minutes of the Meeting of March 8, 2005 and April 19, 2005

D. Correspondence

E. New Business

1. Approval of New Job Description for the Following Position:
 - (a) Project Specialist I, Youth Development Programs
2. Approval of Revisions to the Job Description for the Following Position as Result of Job Study:
 - (a) Senior Buyer
3. No Child Left Behind Update on Para-Professional Unit

4. Review Personnel Commission Rules and Regulations:
 - (a) Chapter 7.3 – Limited Term Appointments

F. Old Business

1. Planning/Discussion for California School Personnel Commission Conference on February 9-13, 2006

G. Reports

1. Board Liaison
2. Commissioners
3. Director/Department

H. Suggested Agenda Items for Next Meeting

I. Adjournment